KOHL'S

Apparel Sample Tags

KOHL'S TECHNICAL DESIGN | February 2026

Counter Sample Tag Example

1. **Fill in ALL sample information in OnePLM** for the correct style # & season. Fill in vendor, fabric/yarn details, wash method, and any special callouts for costing options. [_Reference_: _Samples > Samples: How to, FAQs & Troubleshooting_]

2. For any style set up in OnePLM, print counter sample or color run sample tags from **OnePLM sample tag report** after making sure ALL sample fields are filled in. [_Reference_: _Printing > Printing Sample Tag Report_]
   - Only use the **Sample Tag - All Apparel Categories** sample tag if no style information exists in OnePLM. [_Reference_: _Policies and Procedures > Sample Tag - All Apparel Categories_]

3. Measure only 1 counter sample or color run sample against POM spec.

4. Write sample measurements on **printed POM page** from OnePLM and staple measurement page to the back of the sample tag. Write CTD name that measured the sample on the back of the sample tag as well. [_Reference_: _Printing > Printing POM Page_]

5. Mark measured sample tag with green dot or sticker to indicate the sample was verified against the POM specs. This sample will be passed to Kohl's Technical Design for fitting when the style is adopted.

Fit Sample Tag Example

1. Enter **ALL** sample information in the **Fit Evaluation required fields** to populate the sample tag. *[Reference: Fit Eval > Required Fields]*

2. **Print sample tag** from OnePLM. *[Reference: Printing > Printing Sample Tag Report]*

3. Verify **ALL** required information is filled out on the sample tag after printing out.

4. **Fill in any missing information** such as TD name, or size/fabric suffix letter after the style # on the sample tag after printing out.

5. Hand write or stamp **REVIEWED BY (CTD NAME)** or **APPROVED BY (CTD NAME)** on the back of the sample tag.

   ○ *Review or approval authority will be communicated by Kohl's TD in the previous sample fit comments.*

PP Sample Tag Example

1. Enter **ALL** sample information in the **Fit Evaluation required fields** to populate the sample tag. *[Reference: Fit Eval > Required Fields]*

2. **Print sample tag** from OnePLM. *[Reference: Printing > Printing Sample Tag Report]*

3. Verify **ALL** required information is filled out on the sample tag after printing out.

4. **Fill in any missing information** such as TD name, or size/fabric suffix letter after the style # on the sample tag after printing out.

5. Hand write or stamp **REVIEWED BY (CTD NAME)** or **APPROVED BY (CTD NAME)** on the back of the sample tag.
   - *Review or approval authority will be communicated by Kohl's TD in the previous sample fit comments.*

Thank You

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