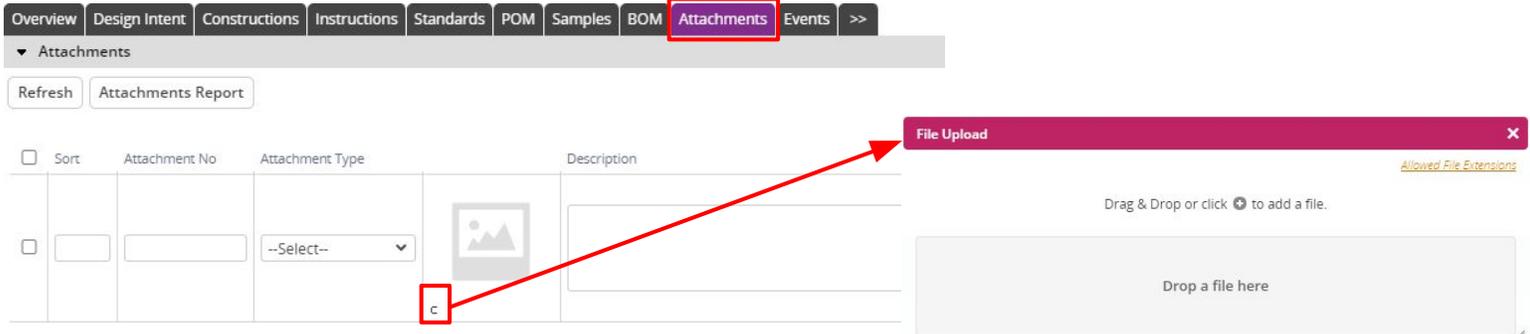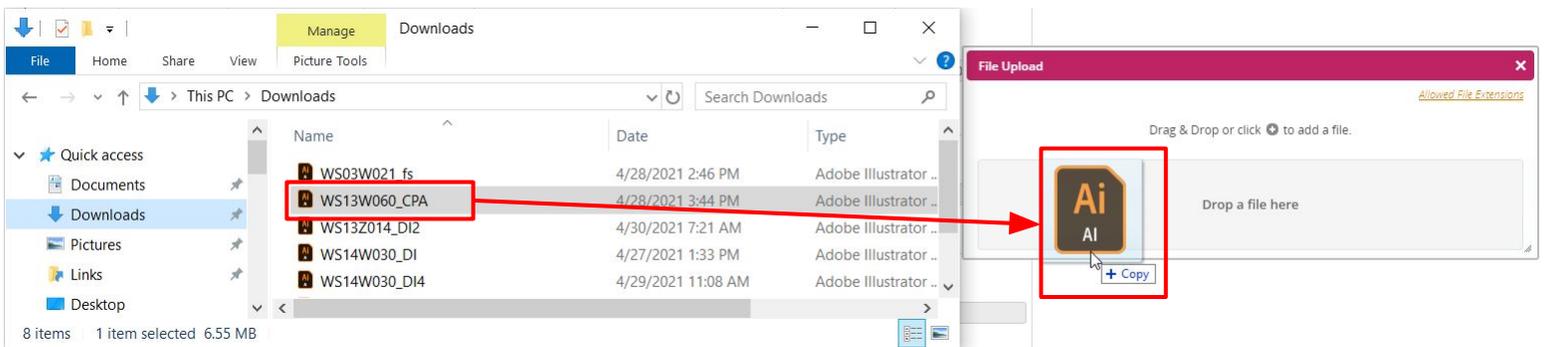# ATTACHMENTS

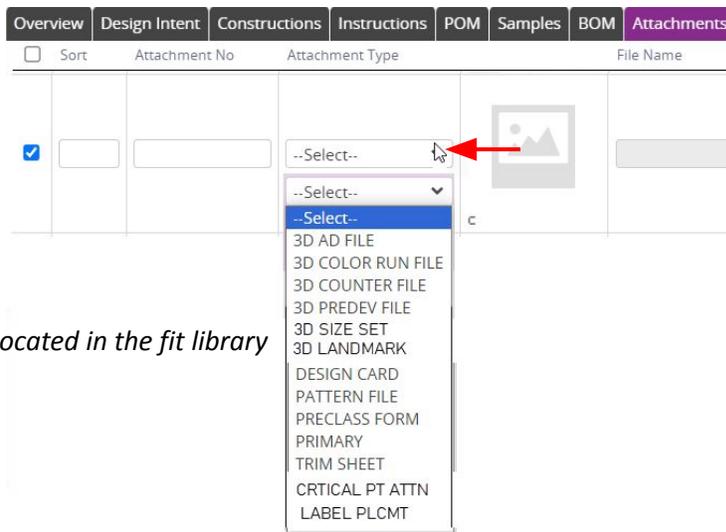## UPLOADING FILES – OPTION 1: DRAG AND DROP

1. Navigate to the **Attachments** tab of the Style Overview page. Click **C** to choose file to upload. The file upload window will appear.

2. Locate file to upload. Drag file and hover over "drop a file here". Release mouse. The file will upload onto Style Overview Page and Attachments tab. The file upload window will close once the image is finished uploading.

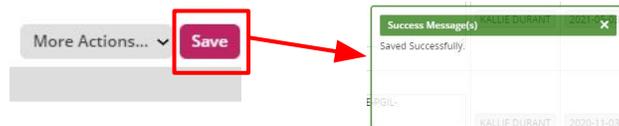3. Select the appropriate attachment type from the drop down menu.
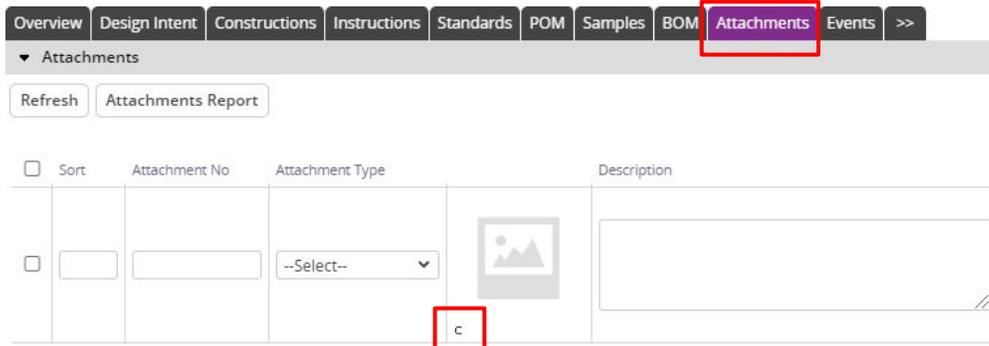
3D Landmarks are typically located in the fit library

4. Click **Save** in the upper right hand corner. A success message will appear confirming image was successfully saved.
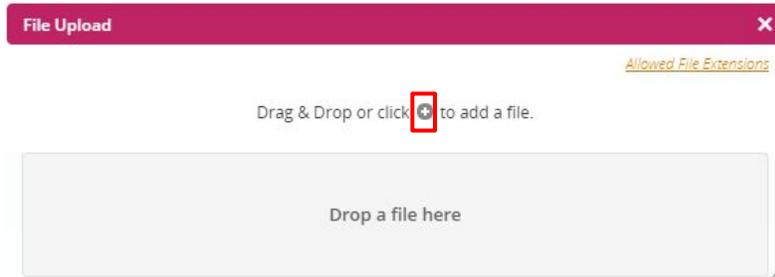
ATTACHMENTS

UPLOADING FILES – OPTION 2: CLICK + TO ADD FILES

1. Navigate to the **Attachments** tab of the Style Overview page. Click **C** to choose file to upload.

2. The file upload window will appear.

3. Locate file to upload. Double click on the file to upload **OR** click open. The file will upload onto Style Overview Page and Attachments tab. The file upload window will close once the image is finished uploading.
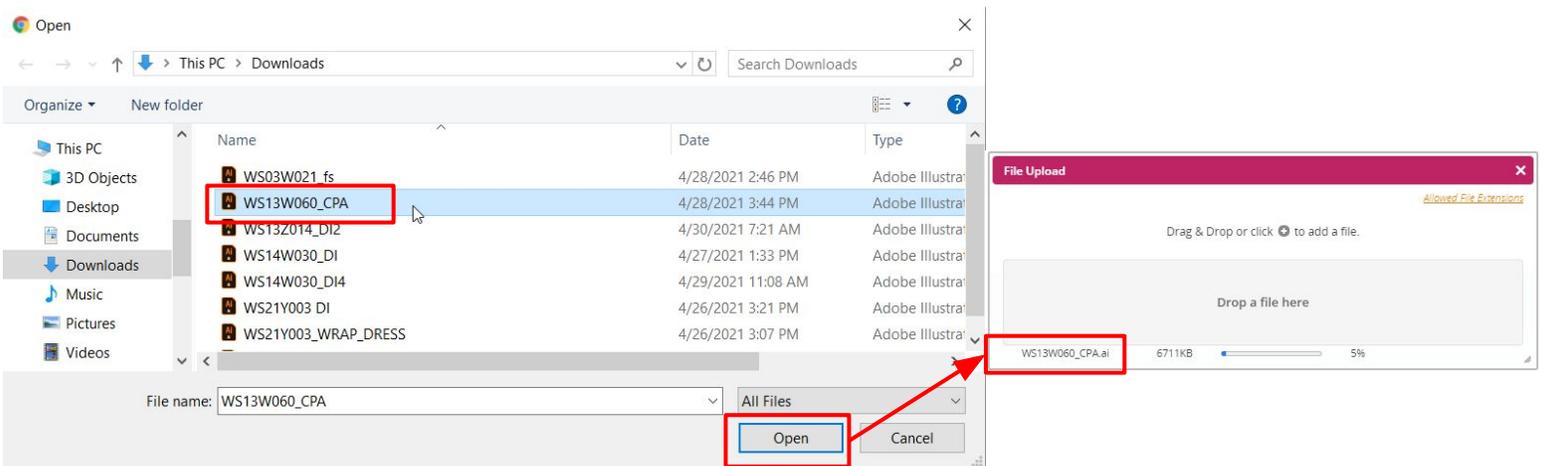
4. Click **Save** in the upper right hand corner. A success message will appear confirming image was successfully saved.

ATTACHMENTS

APPAREL ONLY: UPLOADING PATTERNS

CTD to attach electronic pattern file in OnePLM. **Fit sample patterns** are uploaded in the **Attachments Tab** of the **Fit Eval.** Final **Approved Fit** or **PP pattern** are uploaded to the **Attachments Tab** of the **Style Overview Page**.
Note: All pattern files should include a 10 in. X 10 in. square.

UPLOADING PP PATTERNS

1. PP pattern should be graded pattern.

    NOTE: If using .dxf/.aama it should have additional grade rule file (.txt or .rul). Pattern & grade rule files must be zipped together as **.zip** file before attaching in OnePLM.

VENDOR PATTERN ATTACHMENT NAMING CONVENTION

Reference FIT EVAL > VENDOR PATTERN ATTACHMENT NAMING CONVENTION section.

UPLOADING FIT SAMPLE PATTERNS TO FIT EVAL

Reference FIT EVAL > UPLOADING FILE section.

UPLOADING FINAL FIT APPROVED OR PP PATTERNS

Reference ATTACHMENTS > UPLOADING FILES section.

UPLOADING 3D FILES

CTD to attach electronic .bw 3D files in OnePLM. **3D Fit samples** are uploaded in the **Attachments Tab** of the **Fit Eval.**
3D PP pattern files are uploaded to the **Attachments Tab** of the **Style Overview Page**.
3D size sets (if requested by KTD) are uploaded to the **Attachments Tab** of the **Style Overview Page**.
Note: All pattern files should include a 10 in. X 10 in. square.

APPAREL ONLY: CRITICAL POINTS OF ATTENTION (CPA)

Critical Points of Attention or CPA is a file that is uploaded to the **ATTACHMENTS** tab in the tech pack that calls attention to areas of the product that must be reviewed during and after production to ensure best quality.
   Note: If uploading a document containing multiple pages (ex: PDF), each page must be uploaded as a separate attachment so each image will appear in the OnePLM Tech Spec report.