**REQUEST FOR EXPEDITED SHIPMENT AUTHORIZATION**

**SHIPMENTS FOR KOHL’S DISTRIBUTION OR E-FULFILLMENT CENTERS ONLY**

Overview:

* Purchase orders must be active and cannot be past cancel date
* If the shipment is prepaid, vendor must include carrier name
* Form must be completed in its entirety. A partially completed form will not be accepted
* Vendor must send the form to the Buyer for authorization
* Authorized form from the Buyer is to be sent to [**Airship@kohls.com**](mailto:Airship@kohls.com)
* Kohl’s Transportation will assign approved carrier, (if collect) authorization number, and return form via email

General Information:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date of Form Completion: | Click here to enter a date. | | | |
| Vendor Name: | Click here to enter text. | | | |
| Reason for expedite request: | Click here to enter text. | | | |
| Buyer Name/Department: | Click here to enter text. | | | |
| Payment Terms (indicate which option): | Collect | | Prepaid | |
| Shipment Service Level (indicate which option): | Overnight | Second Day | | Other |
| Shipping Location Name (if different than vendor name listed above): | Click here to enter text. | | | |
| Shipping Location Contact Name: | Click here to enter text. | | | |
| Shipping Location Contact Phone Number: | Click here to enter text. | | | |
| Shipping Location Contact Email: | Click here to enter text. | | | |
| Shipping Location Street Address: | Click here to enter text. | | | |
| Shipping Location City & State: | Click here to enter text. | | | |
| Shipping Location Zip Code: | Click here to enter text. | | | |

PO Information:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Kohl’s DC Location | PO Number | Number of Cartons | Weight (in lbs.) | Cubic Feet | Carton Dimensions | Carrier | Kohl’s Authorization Number |
| DC0806 San Bernardino, CA EFC | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| DC0810 Findlay, OH | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| DC0816 Edgewood, MD EFC | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| DC0826 Desoto, TX EFC | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| DC0830 Winchester, VA | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| DC0836 Plainfield, IN | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| DC0840 Grain Valley, MO | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| DC0855 San Bernardino, CA | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| DC0860 Corsicana, TX | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| DC0865 Wurtsboro, NY | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| DC0870 Middletown, OH EFC | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| DC0875 Macon, GA | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| DC0885 Patterson, CA | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| DC0890 Ottawa, IL | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |