

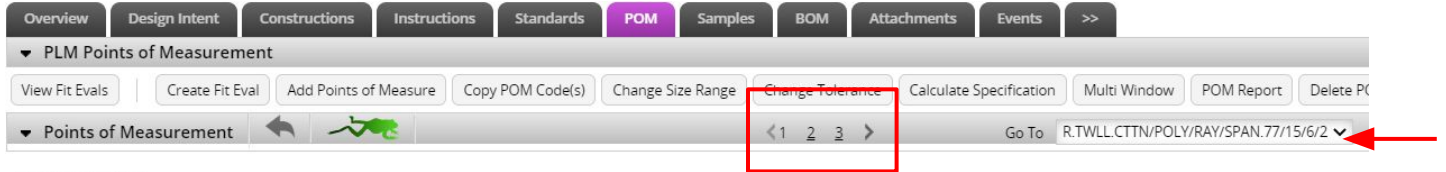
## MULTIPLE POM PAGES

A tech pack may contain multiple POM pages for various reasons.

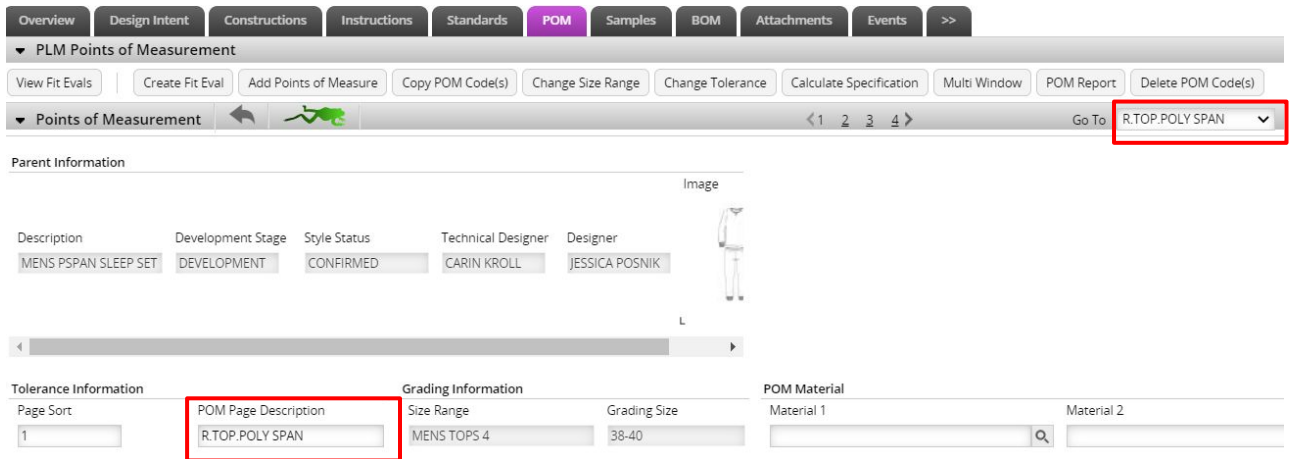
**APPAREL ONLY:** Style sets (ie: top & bottom), multiple fabrications, different size ranges (ie: missy & petite), sourced with multiple vendors.

**HOME ONLY:** Style sets (ie: chair & table), different size ranges (ie: rug & contour lid), change in factory, etc.

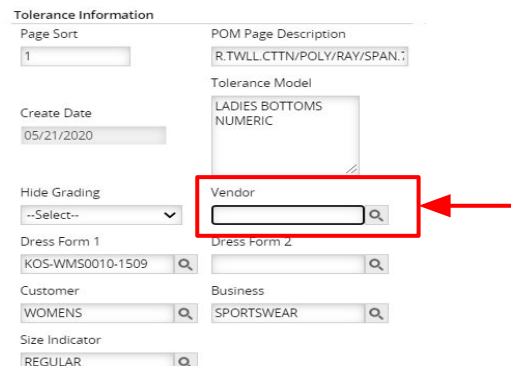
1. If there are multiple POM pages in a style, there will be a number for each POM page in the Points of Measurement bar. Click on the number **OR** use the arrows **OR** click on the drop down to navigate to each POM page.  
Note: When the POM page is selected for viewing, it will NOT be underscored.



2. When POM pages need to be split because of a set (ie: top & bottom), fabrication, or size range (ie: missy & petite), rename the POM Page Description following the POM page naming convention to distinguish the product.  
Note: The POM page description also displays in the Points of Measurement bar.

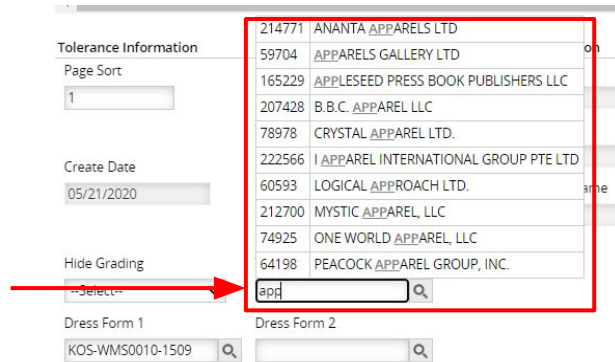


3. When a style is **sourced with multiple vendors**, to avoid confusion for the vendors and ensure they are referencing the correct POM page, the POM page can be assigned to one vendor.
4. In the Vendor Field, type ahead vendor name if known **OR** click on the magnifying glass to view vendor list.



## MULTIPLE POM PAGES (CONT'D)

- When using type ahead method, the vendor list will appear.
- Double click on the vendor name from the list to select. Once selected, the vendor name will appear in the vendor field.

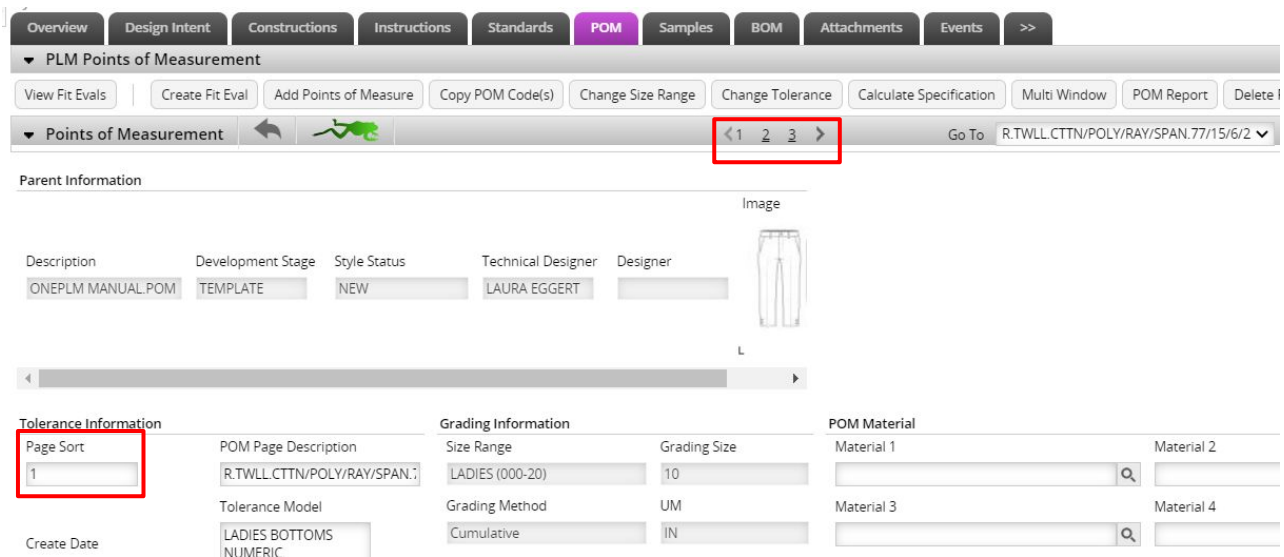


Note:

- All vendors associated with a style will be listed on the Overview Page under Supplier Information. Reference this information if assistance is needed when selecting vendor.
- If a POM page is assigned to a vendor and Smart Copied for a **NEW** vendor, the vendor name **MUST** be updated on the **NEW** POM page to give access to the **NEW** vendor.

## SORTING POM PAGES

POM Pages can be sorted by revising the number in the Page Sort field to coordinate with the page number on the Points of Measurement bar.



Note: To change the order of the POM pages, enter a number in the page sort field of each POM page, starting with number 1. Click Save.

