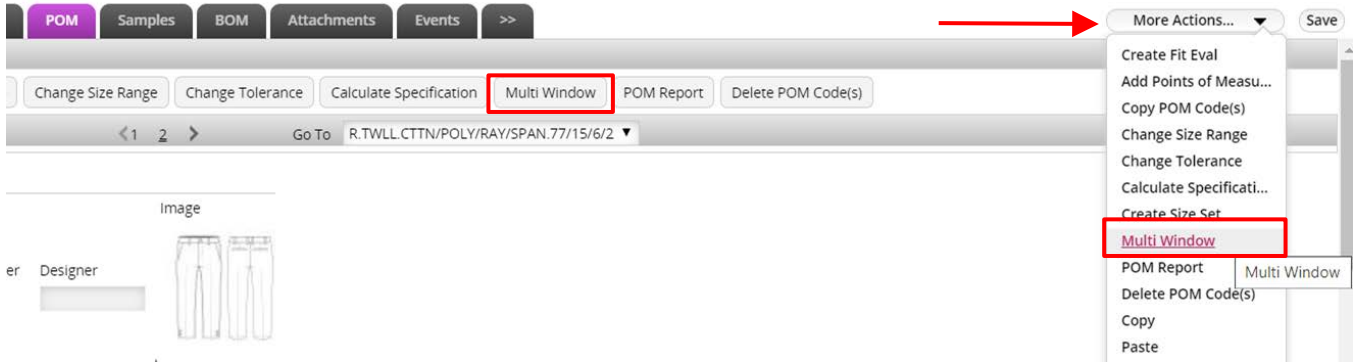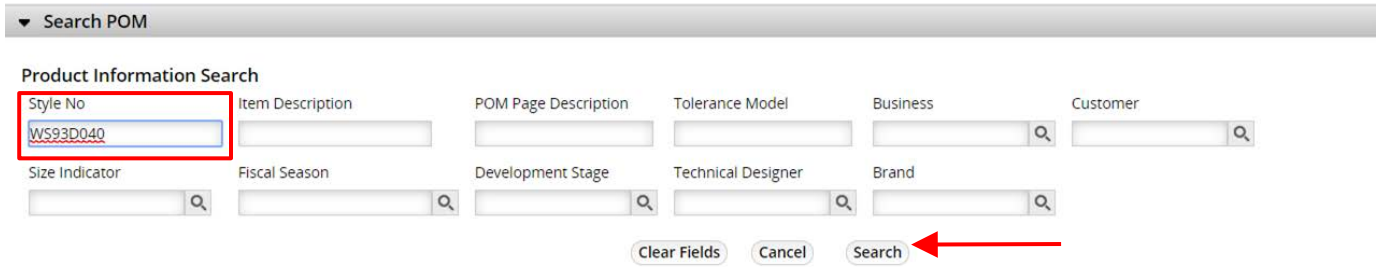# POM

ADDING POINTS OF MEASURE USING MULTI WINDOW

Multi Window is used to add single or multiple POMs from an existing style into the current tech pack.
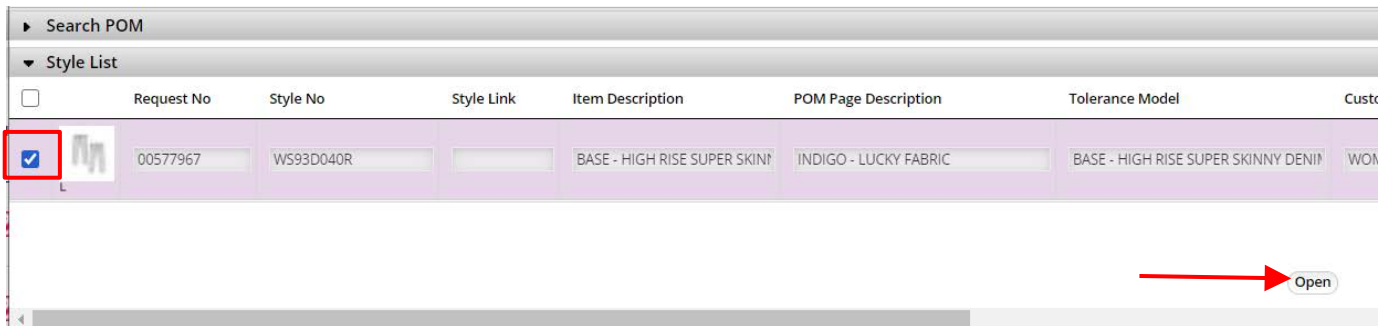
1. Navigate to the POM tab. Click More Actions > Multi Window **OR** click the hot key at the top.

2. The Search POM window will open. Type ahead to enter the style number to copy from. Click Search or hit the enter key.

3. The Style List window will open. Click the box of the POM page to copy. Click **Open**.
   Note: If there are multiple POM pages, all POM pages will be listed. Use the POM page description to determine the correct POM page to copy from.

ADDING POINTS OF MEASURE USING MULTI WINDOW (CONT'D)

4. The POM page window will open. Click on the box or boxes to select POMs to be copied.
5. Click More Actions > Copy.

6. Success Message box will open confirming POMs were successfully copied.

7. Click the **X** button to close the multi window POM page.

ADDING POINTS OF MEASURE USING MULTI WINDOW (CONT'D)

8. On the POM page of the current style, click the box next to the POM for the copied POMs to be placed below. Click More Actions > **Paste**.

9. The Success Message window will appear confirming POMs have been successfully pasted.