

Adding Attributes in K-Link

1. [Navigate to your Merchant Group](#)
2. Hit Edit on the [Attribute timeline](#) if the status is “New” meaning no work has begun on this merchant group
 - a. [Take Ownership if someone within your organization has already started editing](#)
3. When you first enter the Merchant Group, you will be asked to [select a Specific Product](#)
 - a. The specific product will represent the product you are selling
 - i. **Example:** if you are selling “tops” to Kohls, a specific product may be “t-shirt”
 - b. When you select a Specific Product, it will narrow down the attributes you need to fill out to those that are applicable to the actual product
 - c. You can select No Value, which will display all attributes for that product category
 - i. **Example:** if you are selling “tops” to Kohls and select No Value as your specific product, it will display all top related attributes

Selecting a Specific Product

Merchant Groups > AGRON INC_175_ADIDAS19BACKPACKS

DEPARTMENT: 175 - SPORT BAGS/BACKPACKS | VENDOR: AGRON INC | BRAND: ADIDAS | GROUP DESCRIPTION: AGRON INC_175_ADIDAS19BAC... | ATTRIBUTE DUE: 12/20/18 | IMAGES DUE: 01/30/19 | COUNTS: CC: 64 | SKUs: 64

Attributes | Images and Samples

IMPORTANT!! Please select a Specific Product for all styles below. If you don't select a Specific Product, you will be filling out unnecessary attribution. [SAVE CHANGES](#)

<input type="checkbox"/>	VENDOR STYLE	DESCRIPTION	KOHL'S STYLE ID	COLOR	PDP CATEGORY	SPECIFIC PRODUCT	STATUS
<input type="checkbox"/>	5133553	ALLIANCE II SACKPACK BLACK	73601585	BLACK	SPORTS BAGS	No Value	NEW
<input type="checkbox"/>	5133584	DIABLO SM INTENSE PINK	99672526	BR PINK	SPORTS BAGS	No Value	NEW
<input type="checkbox"/>	5136407	DIABLO SM ONIX SOLAR RED	99673355	ONX/BLK/RD	SPORTS BAGS	No Value	NEW
<input type="checkbox"/>	5141478	ALLIANCE II SACKPACK SHOCK PINK	73586836	MED PINK	SPORTS BAGS	No Value	NEW

“No Value” will be the default for the Specific Product field. If you do not change the Specific Product, you will see a broad list of required attribution based on the PDP Category.

Select a specific product from the dropdown. This will narrow down the number of attributes shown on the following pages.

You can mass update the Specific Product by selecting the checkmarks on the left. Fill in the correct Specific Product for the first style and it will apply to all selected rows.

After specific product has been chosen for all styles, click “Save Changes”. You will not be able to proceed with attribution until you save.