

# Kohl's Cashmere & Camel Hair Product Testing Standard Operating Procedure (SOP)

The following SOP has been put in place as a step by step guide for those vendors producing 100% cashmere and camel hair OR cashmere / camel hair blends that has more than 10 % of the weight of the garment (**For exemptions please follow point 6**). It will be at Kohl's sole discretion to reject a shipment, should a vendor not comply with the requirements outlined below:

## 1. Letter of Confirmation

30 days prior to ex-factory, it is the vendor's responsibility to submit a letter of confirmation to the Kohl's Product Brand Manager/Production/Buyer. The letter must include company's original letterhead certifying the fiber content of the yarns purchased and the brand name, styles & color-way for which the yarns will be used to manufacture the end product. Kohl's Product Manager/Buyer will keep such documentation for their records.

## 2. Production Testing

In compliance with several United States regulations, Kohl's requires vendors to submit all styles in every color-way to Kohl's approved 3<sup>rd</sup> party testing laboratory for quantitative fiber identification testing.

Vendors are also encouraged to reference [www.cashmere.org](http://www.cashmere.org) for additional information on the U.S. agencies that regulate garment labeling, advertising, U.S. Textile Trade Regulations or import quotas.

### Sample Submission Procedure

- a. Submit a sleeve or entire garment sample, in every color ordered, to a third party testing laboratory along with Kohl's Test Request Form, completed in its entirety.
- b. Indicate that the test request is for fiber content quantitative testing, by checking 'Other', under Service Required and entering Cashmere Fiber Content Quantitative Testing, in the space provided. Note: This testing is in addition to regulatory and performance testing required in the appropriate protocol.
- c. Include copy of cashmere letter of confirmation along with Test Request form to the testing lab for reference at the end of the report. See above point number 1 for necessary information listed in confirmation letter.
- d. All colors ordered and submitted must be indicated under Sample Information/Colors Submitted.
- e. Samples should be sent to one of the third party testing laboratory along with completed Test Request Form and Letter of Confirmation.
- f. The lab will perform quantitative testing on all colors submitted, in accordance with test method AATCC 20A-2000. This is in addition to Kohl's product regulatory and performance testing requirements in the appropriate protocol, and the specified minimum sample requirements needed for that testing. Lab is to attach scanned copy Cashmere Letter of Confirmation and Test Request Form at the end of the testing report prior to issuing.
- g. Using Kohl's Test Request Form; the lab will email results to both the vendor and Kohl's [Testing.Softlines@Kohls.com](mailto:Testing.Softlines@Kohls.com). Kohl's will only accept test reports, which are emailed directly from the testing laboratory. Test reports received from the vendor will be returned as insufficient in meeting this requirement.
- h. Test result reporting will vary, depending upon the service requested. Again regular service is 4 working days.
- i. The vendor should not expect any comments from Kohl's on passing results, or results matching the fiber content ordered and claimed.
- j. For failed results, or results showing fiber content that differs from what was ordered and claimed, retesting is required. It is the vendor's responsibility to make the necessary changes and resubmit for testing.

## Kohl's Department Stores

### Product Services

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- k. Cashmere or camel hair product cannot ship to Kohl's without test results matching what was ordered and claimed.

#### **3. Li and Fung QA Inspection Random Sample Testing**

As a second measure to verify the fiber content, the Li and Fung Quality Assurance team will pick two random samples in one colorway to represent all styles which are using the same material. These samples are to be sent to the following address:

Kohl's Department Stores  
Attn: Product Integrity  
N 56 W17000 Ridgewood Drive – South Dock  
Menomonee Falls, WI 53051

Costs associated with Li and Fung QA Inspection Random Sample testing will be the responsibility of Kohl's.

#### **4. Li and Fung QA Weight Check**

Li and Fung QA team will pull production garments of full size run in three shades of light, medium and dark colorways for additional weight test confirmation. For more details, please refer to KS SQAD MEMO #36.

#### **5. In-store Random Sample Testing**

As part of a final due diligence at Kohl's discretion, random samples will be picked from our stores, and sent to a third party testing lab for quantitative fiber identification testing. Costs associated with in-store random sample testing will be the responsibility of Kohl's.

#### **6. Exemptions for following Cashmere SOP:**

For 0-10% Cashmere / Camel Hair blended sweaters – Vendor need not follow Cashmere SOP  
Above 10% and below 40% Cashmere/ Camel Hair blended sweaters, Kohl's PI team will review case by case and advice whether Cashmere SOP to followed .  
Over 40% of cashmere and camel hair blended sweaters, Vendor must follow Cashmere SOP.