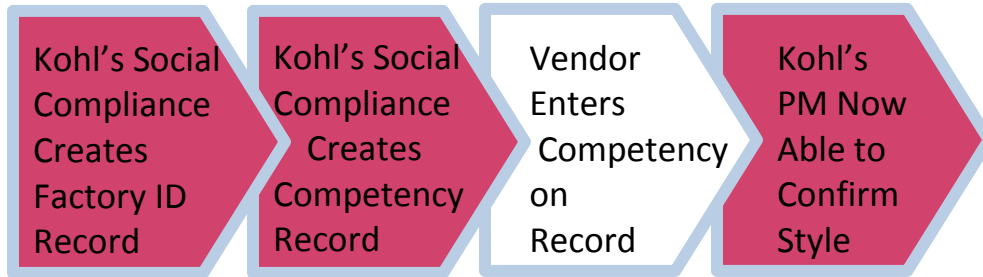


How to Resolve the Competency Record Error Message (External)

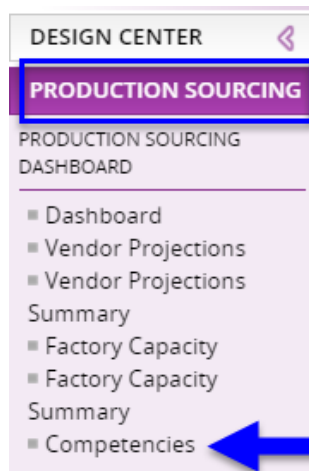


If you receive (or your Kohl's PM team received and alerted you to) the below error message within a style in onePLM:

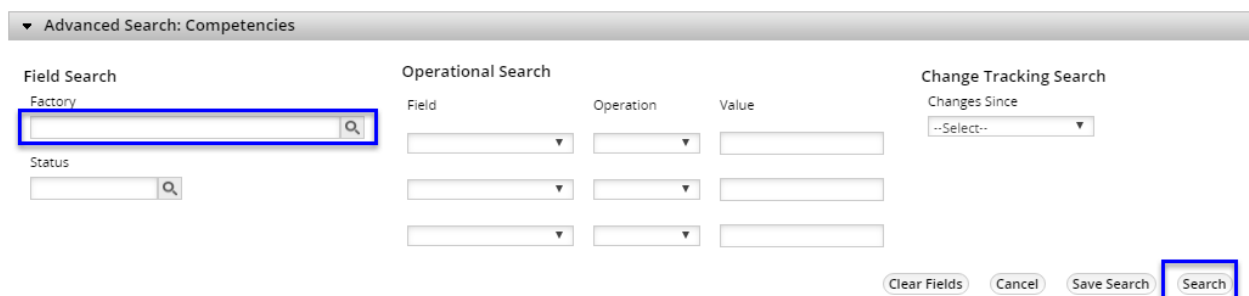
“Product Classification _____ does not exist for Factory _____ in its Competencies record”

You must perform the below actions to resolve.

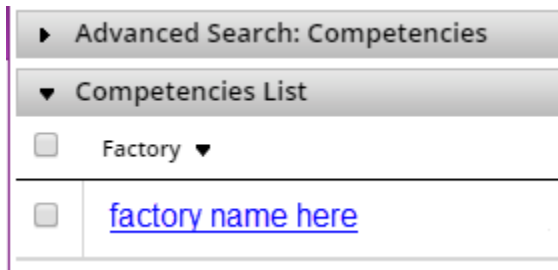
1. Navigate to the onePLM dashboard.
2. On the left hand navigation, select “Production Sourcing”.
3. Select “Competencies”.



4. Enter the factory ID into the “Factory” search field.
5. Select “Search”.



6. Click on the hyperlink of the factory name to enter the record.



7. Enter in your product group, category, and capabilities fields as needed.

▼ Product Group 1

Product Group
MIX MEDIA

Product Category

ACTIVEWEAR			

Capabilities

WOMENS	MENS	CHILDRENS	

Machine Capabilities

FOLDING M/C	EMBROIDERY M/C	BUTTONING M/C	CUTTING EQUIPMENT - M/C

Treatment Capabilities

GRINDING	TAGGING		

8. Select “More Actions” and “Complete”.

However, when trying to perform the above, if you receive the below error message:

“No records found for the search criteria entered.”

Then you must email factory.compliance@kohls.com and:

- Provide the factory name and Ent ID number.
- Provide the agent (if import: Li & Fung office) and vendor names associated with the factory.
- Ask that they create a “competency record” (so that you can enter your competencies onto it).

***Best Practice for Li & Fung related partners:**

- If you are a vendor and directly emailing factory compliance = cc your Li & Fung partner on the email
- If Li & Fung and directly emailing factory compliance on behalf of your vendor = cc your vendor on the email