## How to Resolve the Competency Record Error Message (External)





If you receive (or your Kohl's PM team received and alerted you to) the below error message within a style in onePLM:

"Product Classification \_\_\_\_\_\_ does not exist for Factory \_\_\_\_\_\_ in its Competencies record"

You must perform the below actions to resolve.

- 1. Navigate to the onePLM dashboard.
- 2. On the left hand navigation, select "Production Sourcing".
- 3. Select "Competencies".

DESIGN CENTER
PRODUCTION SOURCING
PRODUCTION SOURCING DASHBOARD
<ul> <li>Dashboard</li> <li>Vendor Projections</li> </ul>
Summary
= Factory Capacity = Factory Capacity Summary
Competencies

- 4. Enter the factory ID into the "Factory" search field.
- 5. Select "Search".

ield Search	Search Operational Search				Change Tracking Search	
Factory	Fie	d	Operation	Value	Changes Since	
Status	Q	٣	V		Select V	
Q		٣	Y			
		٣	Ŧ			

6. Click on the hyperlink of the factory name to enter the record.

Advanced Search: Competencies						
<b>•</b> (	Competencies List					
	Factory 🔻					
	factory name here					

7. Enter in your product group, category, and capabilities fields as needed.

<ul> <li>Product Gro</li> </ul>	oup 1			
Product Group				
MIX MEDIA				
Product Category				
ACTIVEWEAR	Q	Q	Q	O,
	O,	Q	Q	Q
	0,	Q	Q	Q,
Capabilities				
WOMENS	0,	MENS Q	CHILDRENS Q	Q
	0,	Q	Q	Q,
	O,	Q,	Q	Q,
Machine Capabilitie	25			
FOLDING M/C	Q	EMBROIDERY M/C	BUTTONING M/C	CUTTING EQUIPMENT - M, Q,
	0,	Q	Q	Q
	0,	Q	Q	Q,
Treatment Capabili	ties			
GRINDING	0,	TAGGING Q	Q	Q
	0,	Q,	Q	Q,
	Q	Q	Q	Q

8. Select "More Actions" and "Complete".

**However**, when trying to perform the above, if you receive the below error message:

## "No records found for the search criteria entered."

Then you must email <u>factory.compliance@kohls.com</u> and:

- Provide the factory name and Ent ID number.
- Provide the agent (if import: Li & Fung office) and vendor names associated with the factory.
- Ask that they create a "competency record" (so that you can enter your competencies onto it).

\*Best Practice for Li & Fung related partners:

- If you are a vendor and directly emailing factory compliance = cc your Li & Fung partner on the email
- If Li & Fung and directly emailing factory compliance on behalf of your vendor = cc your vendor on the email