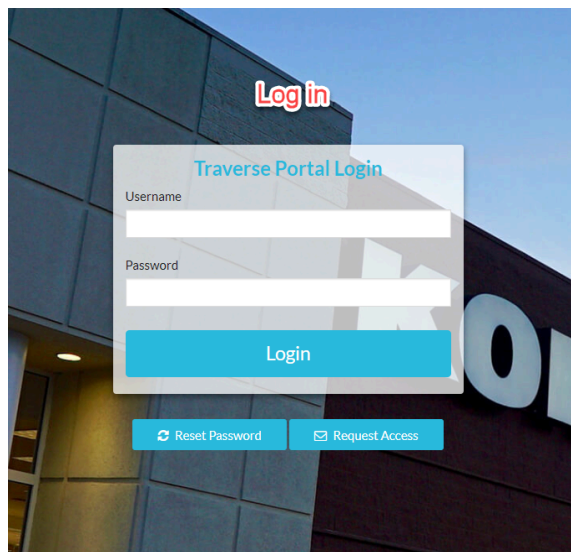


Purpose: The purpose of this step-by-step guide is to illustrate how to pull a total list of compliance chargebacks created during a specific date range. Once the data is exported into Excel, we encourage vendors to categorize compliance errors into like/similar buckets in order to determine the biggest areas of opportunity.

Link: <https://kss.traversesystems.com/#/login>

#1 Log in (Please reach out to vendor.compliance@kohls.com if you do not know what your shared company username is.)



#2 Once logged in, navigate to the Menu on the left side.

#3 Click “charge inquiry”



#4 Under "charge inquiry," fill out the following information:

- Select vendor name from drop down
- Select start date
- Select end date
- Delete "\$0.01" value. Value should read "\$0.00"

Charge Inquiry ☆

Search

1 select vendor name in drop down

2 select "start date" for the desired time frame

3 select "end date" for the desired time frame

4 delete "0.01" value value should read "0.00"

5 search

Search

Date Filter

Vendor

Debit Date - Start

Debit Date - Stop

Purchase Order

Category Des

Rule Num

Status

DC/Store

Minimum Charge Amount

Charge Numbers (EX: 100,101,...)

Source

Debit Memo #

#5 Results will populate and can be exported to Excel for further analyzing

Charge Inquiry ☆

Search

1 data can be exported to excel

Results

Filter Results...

Configure Reset Export To CSV Export To Excel

Viewing 1 - 100 of 1,216 records. Items per page: 100

1 2 3 4 ... 13 ▶

Dispute	Charge Number	Charge Type	Original Charge Amt	Service Fee	Amount	PO	Transmitted	Cust. Rule	Rule Description
	11331272	Violation	\$1.00	\$50.00	\$51.00		1/8/2021 4:01:27 PM	UC10	Missing or unusable SSCC Carton Data
	11352974	Violation	\$99.00	\$50.00	\$149.00		1/15/2021 4:01:19 PM	UC03	Unusable GS1-128 barcode
	11370162	Violation	\$260.00	\$50.00	\$310.00		1/22/2021 4:01:15 PM	UC03	Unusable GS1-128 barcode