How to, FAQ & Troubleshooting Guide for Multi HTS Items: Apparel, Home & Accessories (Non-Handbag External)



- 1. Log in to https://kohls.bamboorose.com/prod/login.do
- 2. Navigate to the email notification you received
- 3. Select the Access Offer Response link

KOHLS-Item: BASICTEE06, Dept: 155, Season: FA17

system@kohls.com

to me 🖃

Dear Agent / Vendor We are requesting a quote for the item listed above in the Subject. Please click the link below to provide us with Quote Information. <u>Access Offer Response</u> Item Description: BASICTEEU6

To respond to all Open Requests for Quote from KOHLS Product Development Teams, please click the link below. <u>Access your Account</u> If you have any questions, click <u>here</u> to send an email to KOHLS

Thank You

4. If already logged in, you will be taken directly to the Offer Response screen for that style.



5. Select the Multi HTS tab.



- 6. The multi HTS data will appear one of two ways Understanding the below will assist you in filling out the necessary fields in the next step.
 - a. SCENARIO 1 = XVV SET: This scenario is indicated by seeing an (X) or a (V) in the Product No column as shown below, with the (X) item having the indicator set to Yes
 - b. **SCENARIO 2 = NON-XVV SET:** In this scenario, you will not see an (X) or (V), and the indicators will be set as needed

7. Fill in the required fields as stated below:

a. If an XVV set

- i. Enter the **Product No** (Description of product) for all items
- ii. Enter in the **HTS No**. for all items (Description will auto fill after you save).
- iii. Enter the **indicator** for all HTS codes you have entered. Enter **Yes** where the HTS code should be calculated into the duty. Enter No if the HTS code should not be used in the duty calculation.
- iv. locate the item with the **Yes** indicator and enter in the **total Item FC**. For the other items, enter in 0.00
- v. For all items, enter the **quantity** of each item.

b. If a non-XVV set

- i. Enter the **Product No** (Description of product) for all items
- ii. Enter in the **HTS No**. for all items (Description will auto fill after you save).
- iii. Enter the **indicator** for all HTS codes you have entered. Enter **Yes** where the HTS code should be calculated into the duty. Enter No if the HTS code should not be used in the duty calculation.
- iv. for each item that has a Yes indicator, enter in the
 Item FC. For the items with a No indicator, enter in
 0.00
- v. For all items, enter the **quantity** of each item.
- 8. Select **Save.**

NOTE as of 5/12/2023: If you have an additional tariff for products coming out of China, **do not add the tariff code into the Multi HTS tab. Enter only the main HTS code on the Offer Response page.

An example of a completed XVV Set Multi HTS:

Multiple HTS

Product No	Hts No.	Description	Duty	ItemFC	Qty	Indicator
(X) PRODUCT TTL	6302390010 Q	BED LINEN, OTH, N/PRNT, WOO	0.04	17.84	1.00	Yes 🗸
(V) PRODUCT 1	6302213010 Q	PILLOWCASES, EMB, PRINT, COT	0.12	0.00	2.00	No 🗸
(V) PRODUCT 2	6302100005 Q	BED LINEN, KNIT/CROCH:COT/	0.06	0.00	1.00	No 🗸

An example of a completed **non-XVV** Set Multi HTS:

Multiple HTS

	Product No	Hts No.	Description	Duty	ItemFC	Qty	Indicator
	PRODUCT DESCRIPTIO	6302100005 Q	BED LINEN, KNIT/CROCH:CO	0.06	10.76	1.00	Select 🗸
	PRODUCT DESCRIPTIO	6302217050 Q	OTHER BED LINEN, OTH, PRIN	0.02	3.46	1.00	Select 🗸
		Q					Select 🗸
		Q					Select 🗸
\Box		Q					Select 🗸

FAQ & Troubleshooting:

Q: Why are there certain categories that contain multi piece garments but are still classified under only one HTS?

A: Certain items are assigned HTS codes differently depending on how U.S. Custom's views an item, ie. pajama sets and some babies sets. Import Compliance owns this knowledge and can advise if there is uncertainty.

Q: Why is my set an "XVV set"?

A: In some instances, two or more items together will qualify as a set, but one item is considered to be the "main" component of that set. Import Compliance is the knowledge holder of these instances, and can advise if you have questions about marking a set as an XVV.

Q: What should be entered for the cost on an "X" and the "V" items in an "XVV set"?

A: The X should contain the FC of the entire set. Then the remaining V's should have a FC listed as 0.00

Q: In my XVV set, why does the "X" item have an HTS number assigned?

A: The X item line will have the same HTS number as the "main component" item. Import Compliance is responsible for identifying which item is considered the main component and is responsible for identifying the HTS. The vendor will know which HTS number was assigned for the X and V items on their Multi HTS screen under the "Kohl's HTS No"

Q: Who is responsible for setting the indicators?

A: Vendors, but Import Compliance will review and have the final say.

Q: Who is responsible for entering the quantities in the Qty column? A: Vendors

Q: Where can I find the "preclass worksheet"?

A: https://link.kohls.com/login > Login > Import Customs > Sample Requirements & Classification Worksheets

Q: I have a question regarding a multi HTS product

A: You will need to reach out to your Kohl's Production partner, however you must address your question directly to Kohl's Import Compliance. Production will pass your question to Import Compliance, and pass back to you the response.

Q: I'm unable to enter in on the multi HTS page because it's greyed out. How do I resolve this?

A: Your screen is greyed out because it has already been classified. Contact your Kohls Production partner and advise them you need to make an edit, why the edit is needed and ensure they alert the Import Compliance contact so they can re-review it for accuracy.

Q: I believe I am encountering a technical issue

A: If associated with Li & Fung:

- 1. Contact your SME
- 2. If your SME cannot assist, contact your internal IT team
- LFSLGSSupport@lifung.com
- 3. If your internal IT team cannot assist, they will directly reach out to Kohl's on your behalf

If not associated with Li & Fung: email oneplmsupport@kohls.com