

**Effective immediately, the following escalation steps will be implemented for vendor RTV invoices:**

**At 31 Days:**

An urgent request email will be sent to vendors requesting immediate authorization of their outstanding RTV invoice(s).

If a vendor has aged RTV invoices totaling \$500 cost or less and Kohl's has not received authorization by Day 31, Kohl's reserves all rights to dispose of the aged merchandise and debit any associated disposal costs to the vendor's account.

Any aged RTV invoices totaling **over \$500 cost** will continue through the standard 31–45–60 day escalation process outlined below.

**At 45 Days:**

Vendors will receive a final notice clearly stating they have exactly 15 days to authorize their RTV invoices. If authorization is not received by the communicated deadline, Kohl's reserves all rights to Debit & Destroy the merchandise and debit any associated disposal costs against the vendor's account.

**At 60 Days:**

A final notification will be sent, and Kohl's will execute Debit & Destroy actions, disposing of the merchandise at our discretion, with related costs debited to the vendor's account.