Best Practices for Long Term Storage Quality Preservation

April 2020



Long Term Storage Objectives

• Maintain the quality and integrity of goods placed in long term storage

• Support Kohl's Factory compliance team guidelines for Finished Goods Storage

• Communicate Long Term Storage best practices to the Vendor

- Reinforce Kohl's PO Terms & Conditions as it relates to the integrity of goods shipped
- Ensure only first quality product is shipped to Kohl's



Kohl's PO Terms & Conditions - Quality Preservation

Kohl's PO Terms & Conditions continue to govern:

- Work with Kohl's Factory Compliance (<u>factory.compliance@kohls.com</u>) for confirmation of (Social & C-TPAT requirements) for long term finished goods storage for new facilities
- Kohl's reserves the right to inspect goods at vendor's cost prior to shipment

Vendor assumes full responsibility for achieving optimal storage conditions to ensure the newness and integrity of the goods are maintained

Kohl's further reserves the right to reject goods that are impaired, degraded or defective in any way, upon Kohl's receipt at the Kohl's Distribution Center



Best Practices for Long Term Storage - Quality Preservation

Best Practices for Long Term Storage:

- Store product in a clean, dry facility (<55% Relative Humidity), free from direct sunlight and preferably on plastic pallets
- Conduct periodic visits to verify condition and quality of product
- 120 days prior to x-factory submit self-inspection reports verifying that goods are in saleable condition. Conduct a final random inspection 21 days prior to x-factory that confirms the integrity and quality of goods prior to shipping.
- A passing Final Random Inspection indicates that the goods are still viable and can be shipped to Kohl's

Best Practices for Mold prevention:

- Partner with a reputable mold prevention company (i.e. Micro-Pak) to establish best practices for long term storage
- Establish and implement a
 - mold testing program
 - a regular checking program with checks done at least once every 30 days to identify any signs of mold
 - a cleaning protocol to quickly fix any mold problem that may arise
- Add specialized warehouse desiccants to your storage facilities
- Use dehumidification units in the storage facility
- Ensure goods are properly stored
- Store materials at least 50cm from exterior walls and 150cm from exterior doors and windows
- Regularly monitor humidity levels of goods and packing materials (<55% Relative Humidity)
- Use additional desiccants in every master carton
- Change your anti-mold packaging material every six months