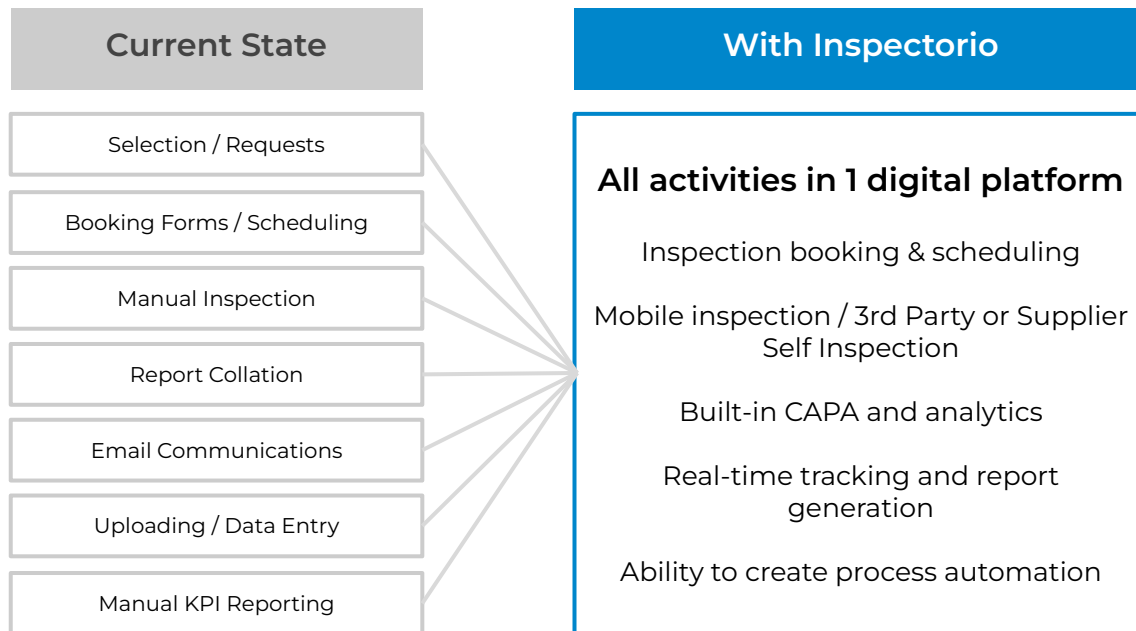


# **Kohl's Proprietary Brands Inspectorio Inspection Process Guide**

**Apparel | Domestic Import & Factory Direct Vendors**

Quality Assurance / Product Integrity  
July 2023

A powerful inspection & compliance mobile survey technology application and platform for Retailers, Suppliers & 3rd Party Service Providers





# Kohl's Proprietary Brands Product Inspections | Apparel

## Inspection Requirements Based on BASE Style Total Ordered Units

New / Fashion / 1 Season / Test / Replenishment	< 35k Units		≥ 35K Units
	<b>Inspections Required</b> Every Fiscal Season / 6 Months	1st OR Largest XF & Last XF	

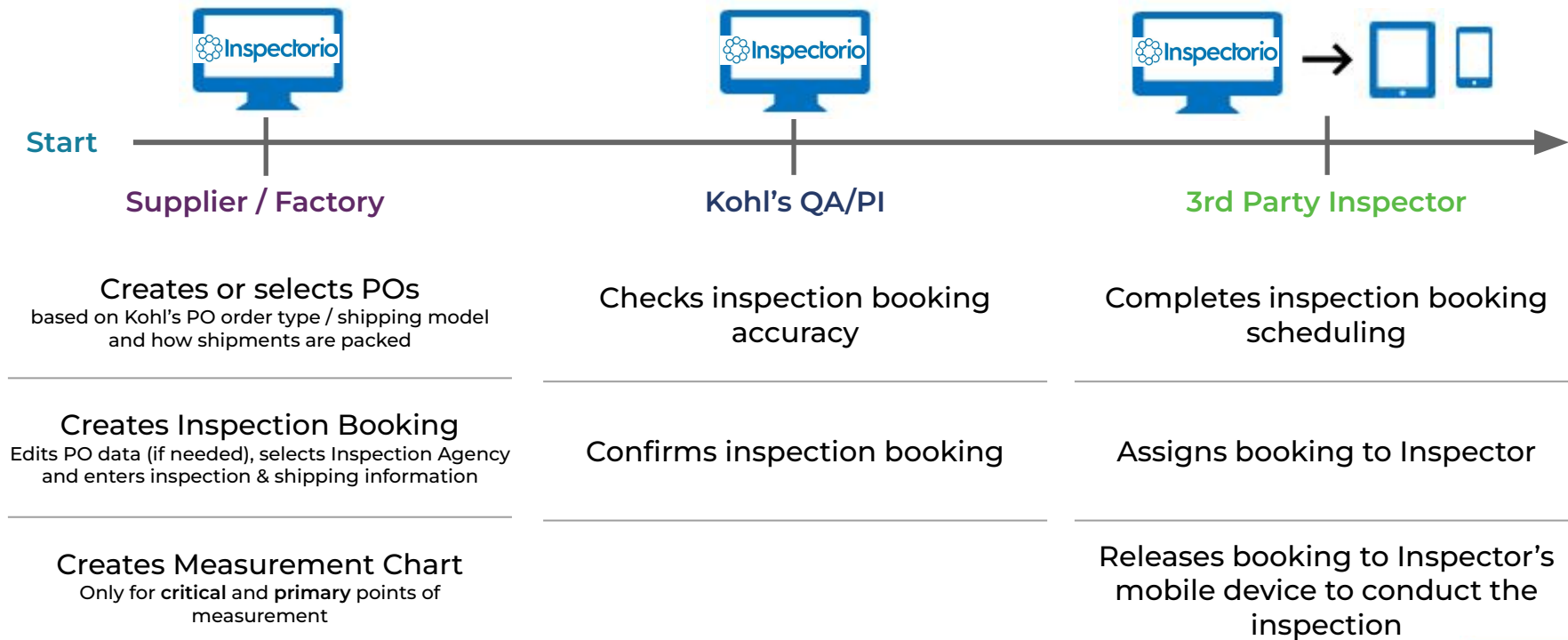
## Kohl's 3rd Party Inspection Policy

**A Passing or accepted final random inspection (FRI)** completed by an approved 3rd party inspection service using **Inspectorio** for all Kohl's Private & Exclusive (Proprietary) brand **base styles + fit + customer size range** by **X-Factory Dates (XF)**

<b>Inspection Booking</b>	PO Selection	Final inspections should be booked by the style / item, PO and pack type (Import - Kohl's, Domestic - Vendor / pack type - Ecom, bulk, etc.) <b>Vendor/Supplier is responsible for selecting or creating PO(s) for inspection in Inspectorio</b>
	Style / PO grouping	≥1 PO of the same Kohl's brand + same base style fit + size range in multiple colors/washes, prints & fabrications with the same ship / Start Factory / X-Factory date *Women's/Juniors Plus & Men's Big sizes should NOT be inspected together with Regular sizing
<b>Children's Sleepwear</b>	<b>All production (snug fitting, flame resistant, etc.) runs / shipments / XF dates every 6 months for the Fiscal Season delivered in Snug Fitting and Flame Resistant Sleepwear must have Accept / Pass results prior to shipping</b>	
<b>Additional Shipments not inspected by a 3rd Party</b>	Additional shipments / production runs not required for 3rd party final inspection are to be inspected internally following Kohl's AQL standard, inspection levels and sampling and defect classification	

\*Kohl's reserves the right to add additional inspections as they deem necessary (e.g., failed inspection, previous quality concerns/issues, test, ecom, key styles, etc.) **Questions | email [quality.assurance@kohls.com](mailto:quality.assurance@kohls.com)**

## Purchase Orders & Inspection Bookings | Apparel - 3rd Party Inspection



# Inspectorio | Kohl's PO Types and Inspection Bookings

Shipping Model	Importer of Record (IOR)	PO Types & Shipping Terms	Kohl's PO: X-Factory Date	Inspectorio: Ship Begin Date	Transmits to Inspectorio
<b>Domestic</b>	<b>Vendor</b>	<b>ST, EC, RE, IN, VN, FB, VE</b> Vendors ship from a US warehouse location to Kohl's DCs, EFCs, or LFCs.	<b>No</b>	Blank	<b>Yes</b> <ul style="list-style-type: none"> <li>If <math>\geq 1</math> Kohl's POs <b>don't</b> correlate to the shipment / packing list to be inspected,               <ul style="list-style-type: none"> <li><b>Create the PO(s)</b></li> </ul> </li> <li>If <math>\geq 1</math> Kohl's POs <b>do</b> correlate to the shipment / packing list to be inspected               <ul style="list-style-type: none"> <li><b>Select all same style POs with same Ship Begin Date and create a combined PO booking</b></li> </ul> </li> </ul>
<b>Landed</b>		<b>LD, LE</b> Kohl's picks up vendor freight from a US port location			
<b>Import</b>	<b>Kohl's</b>	<b>IM, IE, IF</b> Kohl's arranges transportation at an international point of origin	<b>Yes</b>	Start X-Factory Date	<b>Yes</b> <ul style="list-style-type: none"> <li><b>Select all</b> same style POs with same <b>Ship Begin Date</b> and <b>create a combined PO booking</b></li> </ul>

## PO(s) can be edited when an inspection booking is created

If POs are missing, email [it-pdteam@kohls.com](mailto:it-pdteam@kohls.com), [srilatha.bakavat@kohls.com](mailto:srilatha.bakavat@kohls.com), [carol.mateiov@kohls.com](mailto:carol.mateiov@kohls.com), [quality.assurance@kohls.com](mailto:quality.assurance@kohls.com)

- Include a list of all missing POs
- You will receive a response within 24 hours

## Purchase Orders & Inspection Bookings | Apparel - 3rd Party Inspection

### Step 1: Purchase Orders

Kohl's POs should be automatically transmitted into Inspectorio

If PO(s) are missing or supplier PO(s) or shipment packing does not correlate to Kohl's PO(s), PO(s) must be created manually or uploaded following Inspectorio's Import Purchase Order process

Corrections need to be made to Kohl's PO(s) before submitting inspection booking to Kohl's

PO	Kohl's or Supplier's PO
Item ID	Kohl's SKU or UPC <b>Must be a unique ID per style, color and size</b>
Product Line	Kohl's Category ##-Description selection list provided
Product Category	Kohl's Dept ###-Description Selection list provided
Brand, Size, Color	May be missing, please check all are assigned and accurate
Ordered Qty	May be incorrect, please check accuracy

### Step 2: Inspection Bookings

Create bookings only for PO(s) that require inspection

Same style PO(s) with same ship date should be combined in **1** First Final Random Inspection booking

Confirm all booking information is complete and correct before submitting to Kohl's

Inspection Type	Apparel First Final Random Inspection
Inspection Booking Form	Apparel Booking Form
Measurement Chart - POM Code	Kohl's POM Code
Measurement Chart - Caption	Kohl's POM Description

## Product Line & Product Category List | Apparel - 3rd Party Inspection

Product Line = Kohl's Merchandise Category	Product Category = Kohl's Department #
23-MENS	53-CROFT & BARROW
23-MENS	56-MENS CASUAL PANTS
23-MENS	59-YM LICENSED/NOVELTY
23-MENS	153-APT 9
23-MENS	155-MENS DENIM
23-MENS	159-YM BRANDED
23-MENS	251-MENS DRESS SHIRTS
23-MENS	252-MENS SWIMWEAR
23-MENS	253-MEN'S GOLF
23-MENS	352-MENS SLEEPWEAR/LOUNG
23-MENS	355-MENS SHORTS
23-MENS	456-TAILORED CLOTHING
23-MENS	656-MENS BIG & TALL
23-MENS	753-SONOMA

Product Line = Kohl's Merchandise Category	Product Category = Kohl's Department #
26-CHILDRENS	46-BOYS 4-7 PRIVATE
26-CHILDRENS	47-G 4/6X PRIV BRANDS
26-CHILDRENS	49-GIRLS SEASONAL
26-CHILDRENS	57-BOYS 8-20 TOPS
26-CHILDRENS	58-BOYS SLEEPWEAR
26-CHILDRENS	96-NB/INF GIRL
26-CHILDRENS	97-TODDLER GIRLS
26-CHILDRENS	112-GIRLS SLEEPWEAR
26-CHILDRENS	145-NB/INF BOY
26-CHILDRENS	157-BOYS 8-20 LONG BOTTO
26-CHILDRENS	197-TODDLER BOYS
26-CHILDRENS	245-INF TOD SLEEPWEAR
26-CHILDRENS	246-BOYS 4-7 NATIONAL
26-CHILDRENS	248-GIRLS DOMESTIC APPRL
26-CHILDRENS	457-BOYS 8-20 SHORTS
26-CHILDRENS	905-SO... APPAREL

## Product Line & Product Category List | Apparel - 3rd Party Inspection

Product Line = Kohl's Merchandise Category	Product Category = Kohl's Department #
62-WOMENS	13-CROFT & BARROW
62-WOMENS	36-WOMENS SLEEPWEAR
62-WOMENS	41-LADIES OUTERWEAR
62-WOMENS	87-PETITE SONOMA
62-WOMENS	94-YOUNG WOMENS SLEEP
62-WOMENS	95-MATERNITY
62-WOMENS	104-ROBES
62-WOMENS	133-JUNIOR INNERWEAR
62-WOMENS	233-PRIVATE & EXCLUSIVE
62-WOMENS	324-PETITE WEB EX
62-WOMENS	343-MISSES SWIMWEAR
62-WOMENS	414-SONOMA PLUS
62-WOMENS	424-PETITE APT 9 NW
62-WOMENS	543-MISSES SONOMA TOPS
62-WOMENS	571-MISSES SONOMA BOTTOM
62-WOMENS	614-CROFT & BARROW PLUS
62-WOMENS	624-PETITE CROFT&BARROW
62-WOMENS	713-CROFT&BARROW BOTTOMS
62-WOMENS	914-EC WOMENS PLUS

Product Line = Kohl's Merchandise Category	Product Category = Kohl's Department #
63-YOUNG WOMENS	44-DRESSES AND SKIRTS
63-YOUNG WOMENS	110-ELIZABETH AND JAMES
63-YOUNG WOMENS	113-APT 9 TOPS
63-YOUNG WOMENS	144-JUNIOR SWEATERS
63-YOUNG WOMENS	210-SIMPLYVERA VERAWANG
63-YOUNG WOMENS	213-NINE WEST BOTTOMS
63-YOUNG WOMENS	242-JUNIOR GRAPHIC TOPS
63-YOUNG WOMENS	244-JUNIOR KNIT TOPS
63-YOUNG WOMENS	344-JUNIORS ATHLEISURE
63-YOUNG WOMENS	404-DENIM LONGS
63-YOUNG WOMENS	405-SEASONAL BOTTOMS
63-YOUNG WOMENS	444-NON DENIM LONGS
63-YOUNG WOMENS	544-JUNIOR WOVEN TOPS
63-YOUNG WOMENS	610-NINE WEST
63-YOUNG WOMENS	613-LC LAUREN CONRAD
63-YOUNG WOMENS	744-COLLECTIONS
63-YOUNG WOMENS	813-APT 9 BOTTOMS



## Product Line & Product Category List | Apparel - 3rd Party Inspection

Product Line = Kohl's Merchandise Category	Product Category = Kohl's Department #
70-OUTLET	770-FILA OUTLET
88-ACTIVE	89-MENS ACTIVE APPAREL
88-ACTIVE	100-GIRLS ACTIVE
88-ACTIVE	102-BIG & TALL ACTIVE
88-ACTIVE	357-BOYS 8-20 ACTIVE
88-ACTIVE	714-WOMEN'S ACTIVE INCLU
88-ACTIVE	743-WOMEN ACTIVE PRIVATE

## Measurement Charts | Apparel - 3rd Party Inspection

### Critical & Primary POMs (Points of Measure) will need to be uploaded by the Vendor

- Vendor fills out standard Excel or .csv template from Inspectorio
- Uploads to Inspectorio for inspection booking
- Click on the **Save POM** button if you want to reuse the same chart for future inspections

### Transfer Measurement Charts

This schema allows you to pre-fill points of measurement for your end-users which form a measurement chart for a specific style. At the time of booking your end-users will only have to verify them instead of creating them or uploading them, which avoids human-mistake and accelerates that process.

Attribute	Properties	Description	Example
Style_ID	Required, Unique	Identifier of the style to which this point of measurement belongs to.	style_1
POM_Code	Required	Identifier of the point of measurement.	pom1
Caption	Required	Displayed name of the point of measurement.	Multiple form
Tolerance_Lower	Required	A tolerance lower for each dimension that designates the acceptable margin of error, compared to the value set in the column below "Standard_Value".	0.25
Tolerance_Upper	Required	A tolerance upper for each dimension that designates the acceptable margin of error, compared to the value set in the column below "Standard_Value".	3/4
Unit	Required	Unit of measurement. Possible values: INCH, CM, or MM.	INCH
Standard_Value	Required	The value of the expected measurement, without taking into account the tolerance.	4
Size	Required	Size code of the style as it appears on the purchase order.	L

## Inspection Results & CAPA | 3rd Party Inspection



Inspector conducts the inspection using the application on a mobile device

Inspector follows the assigned Kohl's inspection workflow

Results and report are generated on submit and should be available immediately to Supplier, Factory, 3rd Party and Kohl's

If **Accept / Pass** - shipment is approved to ship

If **Reject / Fail** - CAPA is automatically generated, shipment is not approved to ship

CAPA is to be completed **within 24 hours**, in English

Reviews CAPA and assigns Action

**Re-Inspect** - booking is generated to be used for Re-Inspection

**Accept** - inspection is accepted / overridden

**Reject** - CAPA must revised and resubmitted for review