# KOHĽS

## **Landed/POE Shipment Requirements**

This document outlines Kohl's requirements for Landed/Port of Entry Shipments.

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#### **Landed Shipments Defined**

- Landed ("LD" or "LE") purchase orders are defined as full container shipments of Kohl's merchandise with the vendor listed as importer of record
- Shipments are picked up at the port by Kohl's third party deconsolidator
- Landed shipments are also known as POE shipments, DC Bypass or LDP (Landed Duty Paid)
- Landed orders cannot be packed-by-store (PBS) orders

#### **Landed Requirements**

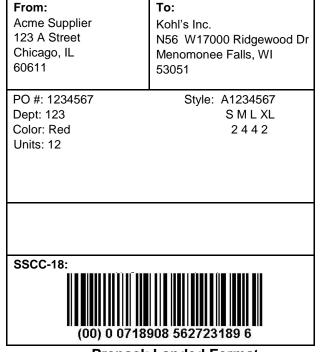
- A purchase order is not allowed to ship on more than one vessel
- Advance Ship Notification (ASN) transmission is required on all landed shipments
- ASN requirements for landed shipments are different than requirements for import and domestic orders:
  - o ASN must be transmitted 7 days prior to the PO start ship date
  - o ASN must be transmitted at the container-level
  - o One ASN per container, to include data for all PO's in that container
  - o ASNs must be accurate and comply with our EDI terms and conditions
  - o ASN container number must match both the physical and the invoiced container number
  - Landed ASN testing is required through Kohl's EDI Team and must be completed 30 days prior to the PO start ship date; contact edimio@kohls.com (Kohl's EDI team) at least 60 days prior to the PO start ship to request testing; failure to successfully test landed ASNs with Kohl's EDI team may result in compliance charges

#### Landed GS1-128 Label Requirements

- GS1-128 labels are required on all landed shipments
- Each carton must be labeled with a GS1-128 label; the SSCC number on GS1-128 label must match the SSCC number per the ASN for the container that the cartons are physically loaded on
- Landed GS1-128 labels must be approved by Barcode Graphics, Inc. (test@barcode-us.com)
- Full details are found within Kohl's Packaging and Shipping Requirements publication on K-Link
- Landed GS1-128 label examples follow (not to scale)

From: Acme Supplier 123 A Street Chicago, IL 60611	To: Kohl's Inc. N56 W17000 Ridgewood Dr Menomonee Falls, WI 53051		
PO #: 1234567 Dept: 123 Style: A1234567 Color: Red Size: 10 Units: 12			
SSCC- 18:			
(00) 0 0718908 562723189 6			

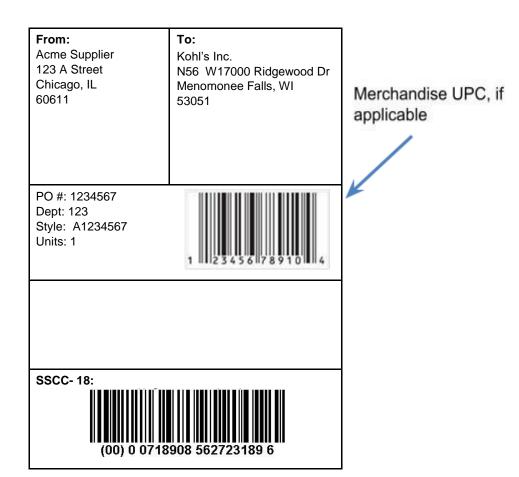
**Bulk Landed Format** 



**Prepack Landed Format** 

#### **Bulk Landed Format – E-Commerce only – "Ship Ready" Cartons**

- Any carton exceeding the maximum outbound carton dimensions (26" x 20" x 15") in any or all directions and with one selling unit is deemed "Ship Ready" and must be packaged in a reshippable carton that can withstand the rigors of outbound parcel
- Re-shippable packaging is defined as:
  - o A sealed carton containing one selling unit
  - o Able to ship via a small parcel carrier without damage to the product
  - o "Ship Ready" does not apply to apparel or cosmetic merchandise
  - o A UPC gum label near the GS1-128 label or as part of Zone H in the GS1-128 label format (See example):



#### Chassis, Pierpass and Deconsolidation Fees for Landed Shipments

- Vendor is responsible for all international transportation, customs clearance, Pierpass Traffic Mitigation Fee, chassis rental, issue resolution on landed shipments and accessorial charges for off-hours pick-up
- Chassis rental and fees will be charged back to the vendor at a flat rate of \$100 per container

#### **Port of Entry Information**

Landed purchase order containers are approved to arrive in the following ports only:

- Los Angeles/Long Beach
- New York/New Jersey
- Miami, FL
- Dallas/Fort Worth, TX (requires special approval)

#### **Container Authorization Process**

- Container(s) must be fully available (customs cleared, on wheels, discharged, freight authorization entered, delivery order uploaded, etc.) for pickup on or before the PO start ship date
  - o Container(s) will be picked up no sooner than 4 days prior to the PO start ship date, pending deconsolidator appointment, so manage free time at port when necessary
  - o Vendors are responsible for any demurrage and/or detention charges incurred, which must be paid by the vendor prior to container pick-up
  - Failure to make container available on or before the PO start ship date will result in chargebacks
- The vendor must submit the landed freight authorization (FA) entry on Kohl's Traverse Portal (https://kss.traversesystems.com) no less than seven (7) days in advance of the Kohl's PO start ship date
- The vendor or the vendor's broker must upload the delivery order (DO) on Kohl's Traverse Portal (https://kss.traversesystems.com) no less than three (3) business days in advance of the container availability date; the standard industry DO is sufficient
- When conditions permit, Kohl's is flexible in allowing vendor drayage; in these conditions, reach out to vendor.services@kohls.com for more information
- Container manifests and packing lists can be uploaded to Kohl's Traverse Portal
- The vendor is responsible for all costs associated with purchase orders arriving at port prior to Kohl's container availability/pick up parameters
- It is the vendor's responsibility to confirm that all POs in landed containers are of a Landed PO type ("LD" or "LE"), as indicated in the Kohl's 850 PO transmission; a secondary warning in the Traverse Portal Landed Data Summary Grid will help vendors determine if there are non-landed PO types in containers that are being entered
- It is a vendor's responsibility to have incorrectly submitted domestic PO types updated to LD or LE, prior to the PO start ship date; failure to do so will result in related chargebacks as published in Kohl's Vendor Compliance Schedule of Charges for a missing ME number

#### **Container Loading Requirements**

- No pallets are allowed (with the exception of preapproved CDU pallet programs
- Use proper cardboard strength for the product inside
- Do not shrink wrap stacks
- Do not use cardboard dividers between cartons within stacks
- Recommended loading volumes by container size:
  - o 20' Dry 28 CBM's
  - o 40' Dry 58 CBM's
  - o 40' High Cube 68 CBM's
  - o 45' High Cube 78 CBM's

#### **Exception Freight**

- Vendors may deliver the exception freight directly to Kohl's third party deconsolidator
- Freight Authorization Entry guidelines for exception freight (delivery orders are not required)
  - o Loose Freight
    - Vessel Name: Loose Freight
    - Container #: The container number used with the ASN submission
  - Delivery Drop Freight
    - Vessel Name: Delivery Drop
    - Container #: The container number used the ASN submission
    - For vendor-delivered freight, the vendor should contact Kohl's third party deconsolidator to schedule an appointment after authorization entry is submitted via Kohl's Traverse Systems portal (delivery orders are not required)

#### **Kohl's 3rd Party Deconsolidator Contact Information**

Los Angeles (Performance Team)

8610 S Atlantic Ave South Gate. CA 90280

Email: KohlsLanded\_PT@maersk.com

Phone: 323-370-6557

#### Los Angeles (Gilbert)

701 Malaga Pl Ontario, CA 91761

Email: kohlscswest.cl.us@geodis.com

Phone: 909-628-5968

#### New York/New Jersey (Gilbert)

1000 Riverside Drive Keasbey, NJ 08832

Email: kohls-cs-group.ams.miami@geodis.com

Phone: 732-709-5384

#### **Dallas/Fort Worth** (Performance Team - requires special approval)

400 Intermodal Pkwy Fort Worth, TX 76177

Email: kohlsft PT@maersk.com

Phone: 817-490-6600

#### Miami (Gilbert)

4395 W 88th St Hialeah, FL 33018

Email:kohls-cs-group.ams.miami@geodis.com

Phone: TBD