

Material BOT Process

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Definitions:



MCF: Material Confirmation Form

RMF: Raw Material Form

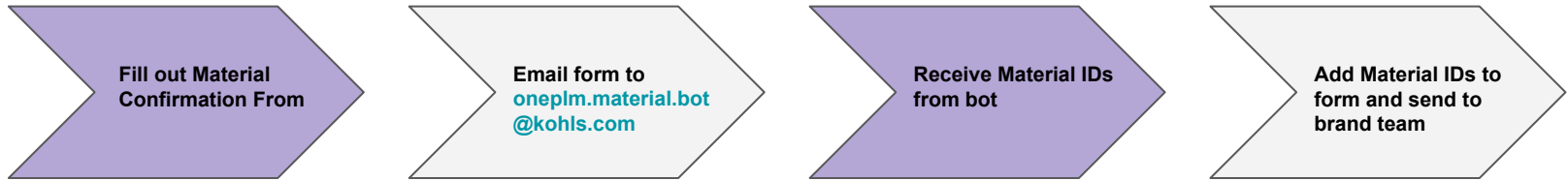
- Material Confirmation & Request Form (digital & physical)- Required document used by mills, vendors, and suppliers when sending fabric headers for quality approval.

MID: Material ID

- Base ID: general material ID
- Supplier ID: linked to a base ID including supplier information

BOT: Automated process to create MIDs

Requesting Material IDs from the Material Bot via K-Link (Vendors and L&F Partners)



BEFORE YOU EMAIL YOUR REQUEST:

Ensure that you are utilizing the most updated Material Confirmation Form. The Materials Form is updated on the first of each month. Please check for new form at the beginning of the month before submitting. To check this as a vendor, use the below steps:

- 1) Access K-Link: <https://link.kohls.com/>
 - Login via your Vendor/ Kohls login credentials
- 2) Select 'Resources' in top right corner



REPORTS

RESOURCES



Welcome Mia Javier

K-Link Path (Vendors and L&F Partners)



3) Select 'Private and Exclusive Brands' from the menu

The screenshot shows the K-Link by Kohls navigation menu. The logo is in the top left. The top right contains navigation links for 'REPORTS' and 'RESOURCES', along with search, notification, and user profile icons. The main menu is organized into several columns:

- Digital**: Direct Ship (DSN), Digital Vendor Marketing, Consumer Generated Content
- EDI**: Mapping Guidelines, Testing Requirements, New Vendor Setup, EDI Requirements, [View All](#)
- Kohl's Photo & Video Style Guide**: Accessories, Baby Personal Care, Beauty, Consumables, [View All](#)
- Global Trade Compliance**: Customs Compliance, Factory Compliance
- Logistics**: Appendices, Forms, Invoicing, Monthly Updates, [View All](#)
- Private and Exclusive Brands**: Monthly Updates, Labels and Packaging, Performance Testing, Color Services, [View All](#)
- Legal**
- Sustainability**
- New Vendors**

The 'Private and Exclusive Brands' menu item is highlighted with a yellow background and a red border. A red arrow points upwards to this item.

K-Link Path (Vendors and L&F Partners)



4) Select 'Material Management' in left side menu

The screenshot shows the K-Link by Kohls website interface. At the top left is the logo "K-Link by KOHLS". Below it is a large banner with a purple-to-blue gradient background and the text "Private and Exclusive Brands" in white. On the left side, there is a vertical navigation menu with the following items: MONTHLY UPDATES, LABELS AND PACKAGING, PERFORMANCE TESTING (with a dropdown arrow), COLOR SERVICES, GLOBAL TECHNICAL DESIGN (with a dropdown arrow), QUALITY ASSURANCE, PREFERRED TRIM SUPPLIERS, FOOTWEAR, ONEPLM, MATERIAL MANAGEMENT (highlighted with a red box and a red arrow pointing to it from the right), and SOURCING. The main content area on the right is titled "Home" and contains a paragraph: "This section is where Kohl's agent, vendors and suppliers will find all process, procedures and requirements necessary to produce all categories of Kohl's Private and Exclusive brand product."

K-Link Path (Vendors and L&F Partners)



5) All updated forms and resources are housed on this Material Management page.



Private and Exclusive Brands

MONTHLY UPDATES

LABELS AND PACKAGING

PERFORMANCE TESTING

COLOR SERVICES

GLOBAL TECHNICAL DESIGN

QUALITY ASSURANCE

PREFERRED TRIM SUPPLIERS

FOOTWEAR

ONEPLM

MATERIAL MANAGEMENT

SOURCING

TIME AND ACTION CALENDAR |
NOTICE OF CHANGE (NOC)

DPC

Material Management

Kohl's private and exclusive branded material management information, procedures, and templates.

Kohl's Material Management: pd-materials@kohls.com

Forms

Kohl's Corporate initiative is to gain better understanding and visibility to its supply chain. Kohl's Material Management team requires all apparel suppliers (LI & Fung managed, as well as Domestic) to disclose the fabric mills they are using for Kohl's production. The Domestic Suppliers select and manage their own mills. Kohl's Material Management team will not be interfacing with the mills concerning any Domestic Supplier's production. The mill information provided by Domestic Suppliers will be for Kohl's Material Management's team internal review and will be kept confidential.

Please fill out this form if you need a new mill set up and send to factory.compliance@kohls.com

[Mill Evaluation](#) (Last Updated: 03/01/2022)

[SLT Factory Consumption Template](#) (Last Updated: 03/01/2022)

Material Confirmation & Request Form

Material ID's are required in the BOM for any development and adopted styles. The submit submission process also requires an approved MI #. Domestic Suppliers email Material Request Form to oneplm.material.bot@kohls.com. Please reference Material Bot How-to Guide for help.

[Material Bot How-to Guide](#) (Last Updated: 07/29/2020)

[Material Confirmation & Request Form](#) (Last Updated: 07/01/2023)



K-Link Path Highlights (Vendors and L&F Partners)



Material Confirmation Form: Materials Management page on K-Link under;

>Resources

>Private & Exclusive Brands

>Materials Management

Requesting Material IDs from Material Bot



- 1) Address material requests to the onePLM Material Bot at **oneplm.material.bot@kohls.com**
 - Attach ONE form per email
 - Attach form as an **Excel** file
- 2) "Material Confirmation" must be in the email subject line with one completed Material Confirmation Form attached
 - The bot runs every 30 minutes and will send a confirmation email with Base ID and Supplier ID when applicable
- 3) If successful, you will receive an email response that includes Material Type, Base ID, Material ID (supplier ID), and Material Name
 - Once successful, alert Kohl's design / PD that the material is now available on onePLM
- 4) If unsuccessful, you will receive an email response that includes the reason for failing. A duplicate error email is also sent to the Materials Team inbox
 - A member of the Materials Team will reach out to you regarding your error within 1 day of receiving the error email
 - Revise form to fix failure issue and resend. Do not reply to the failure email, instead start a new email chain with revised form attached

Example:


To: onePLM.material.bot@kohls.com

Subject: Material Confirmation

****Attach most up to date Material Confirmation form****

Requesting Material IDs from Material Bot

Knit Example:



All fields with a red box are required

Material Confirmation Form (V.8)

CONFIRMATION

RESEARCH

Date Submitted:

Submitted by:

Contact E-Mail:

***Mill Name:**

***Mill Fabric Ref #:**

***Mill COP:**

Material Information

onePLM Material ID (Base)

***Material Type**

***Material Category**

***Material Sub Type**

***Knit Type (Knits Only)**

Material Name

Fabric Cost USD (FOB at Site):

***Sample Yardage LT (days):**

***Bulk Yardage LT (days) from yarn to finished fabric:**

Minimums by Order:

Minimums by Color:

Development Ref #:

Composition: Please make sure Fiber content adds up to 100%

*Fiber Content	Fiber %	*Yarn Type
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Does Fabric Contain Canopy/Rayon?

Finished Material Information

***Color Application**

***Dye Method (Yarns Only)**

***Dye Type (Yarns Only)**

***Finish**

Wash Specifics

***Purpose for Sending:**

***Brand:**

***Agent:**

Vendor:

Kohl's Garment Style #:

Fabric FOB Port (e.g. FOB SH) :

***Division:**

R&D Presentation (Yes/No):

Season:

Stitches per cm (**Knits Only**):

Vendor Sourced Mill:

Testing

**Any specs not meeting Kohl's minimum Fabric & Garment standards must be clearly called out by the mill/garment supplier.

Availability of passing test report (mill's internal or 3rd party lab) for Research Fabric:

Availability of passing test report from 3rd party lab for Confirmation Fabric:

Construction

Total Yarn Count

Before Wash Weight: (~~X-mill weight~~) ***Weight UM**

After Wash Weight (*vendor wash*) ***Weight UM**

***Machine Gauge (NPI) - (Knits Only)** ***Cuttable Width (in)**

Warp (Wovens Only) **Weft (Wovens Only)**

***Leather - Texture** ***Leather - Grain Variance**

Thickness

Notes and Comments:

Image File Name : (for LF e-Catalog, pls refer to guideline)

Weights for knits need to be entered in GSM.

NEED APPROVAL ON:


Mill needs to be selected from the dropdown to match EXACTLY what is in OnePLM.

Highlighted fields are necessary to create a knit material.

Weights for knits need to be entered in GSM.

Requesting Material IDs from Material Bot

Woven Example:



All fields with a red box are required

Material Confirmation Form (V.8)

CONFIRMATION

RESEARCH

Date Submitted:

Submitted by:

Contact E-Mail:

***Mill Name:**

Mill Fabric Ref #:

***Mill COP:**

Material Information

onePLM Material ID (Base)

***Material Type**

***Material Category**

***Material Sub Type**

***Knit Type (Knits Only)**

Material Name

Fabric Cost USD (FOB at Site):

***Sample Yardage LT (days):**

***Bulk Yardage LT (days) from yarn to finished fabric:**

Minimums by Order:

Minimums by Color:

Development Ref #:

Composition: Please make sure Fiber content adds up to 100%

*Fiber Content	Fiber %	*Yarn Type
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Does Fabric Contain Canopy/Rayon?

Finished Material Information

***Color Application**

***Dye Method (Yarns Only)**

***Dye Type (Yarns Only)**

***Finish**

Wash Specifics

***Purpose for Sending:**

***Brand:**

***Agent:**

Vendor:

Kohl's Garment Style #:

Fabric FOB Port (e.g. FOB SH) :

***Division:**

R&D Presentation (Yes/No):

Season:

Stitches per cm (**Knits Only**):

Vendor Sourced Mill:

Testing

****Any specs not meeting Kohl's minimum Fabric & Garment standards must be clearly called out by the mill/garment supplier.**

Availability of passing test report (mill's internal or 3rd party lab) for Research Fabric:

Availability of passing test report from 3rd party lab for Confirmation Fabric:

Construction

Total Yarn Count

Before Wash Weight: (**X-mill weight**) ***Weight UM**

After Wash Weight (**vendor wash**) ***Weight UM**

***Machine Gauge (NPI) - (Knits Only)** **GM2**

***Machine Gauge (NPI) - (Knits Only)** ***Cuttable Width (in)**

Warp (Wovens Only) **Weft (Wovens Only)**

***Leather - Texture** ***Leather - Grain Variance**

Thickness

Notes and Comments:

Image File Name : (for LF e-Catalog, pls refer to guideline)

NEED APPROVAL ON:


Mill needs to be selected from the dropdown to match EXACTLY what is in OnePLM.

Highlighted fields are necessary to create a woven material.

Weights for wovens need to be entered in GSM.

Requesting Material IDs from Material Bot

Denim Example:



All fields with a red box are required

Material Confirmation Form (V.8)

CONFIRMATION

RESEARCH

Date Submitted:

Submitted by:

Contact E-Mail:

***Mill Name:**

***Mill Fabric Ref #:**

***Mill COP:**

Material Information

onePLM Material ID (Base)

***Material Type**

***Material Category**

***Material Sub Type**

***Knit Type (Knits Only)**

Material Name

Fabric Cost USD (FOB at Site):

***Sample Yardage LT (days):**

***Bulk Yardage LT (days) from yarn to finished fabric:**

Minimums by Order:

Minimums by Color:

Development Ref #:

Composition: Please make sure Fiber content adds up to 100%

*Fiber Content	Fiber %	*Yarn Type
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Does Fabric Contain Canopy/Rayon?

Finished Material Information

***Color Application**

***Dye Method (Yarns Only)**

***Dye Type (Yarns Only)**

***Finish**

Wash Specifics

***Purpose for Sending:**

***Brand:**

***Agent:**

Vendor:

Kohl's Garment Style #:

Fabric FOB Port (e.g. FOB SH) :

***Division:**

R&D Presentation (Yes/No):

Season:

Stitches per cm (**Knits Only**):

Vendor Sourced Mill:

Testing

****Any specs not meeting Kohl's minimum Fabric & Garment standards must be clearly called out by the mill/garment supplier.**

Availability of passing test report (mill's internal or 3rd party lab) for Research Fabric:

Availability of passing test report from 3rd party lab for Confirmation Fabric:

Construction

Total Yarn Count

Before Wash Weight: (**X-mill weight**) ***Weight UM**

After Wash Weight (**vendor wash**) ***Weight UM**

***Machine Gauge (NPI) - (Knits Only)** ***Cuttable Width (in)**

GM2

Warp (Wovens Only) **Weft (Wovens Only)**

***Leather - Texture** ***Leather - Grain Variance**

Thickness

Notes and Comments:

Image File Name : (for LF e-Catalog, pls refer to guideline)

NEED APPROVAL ON:


Mill needs to be selected from the dropdown to match EXACTLY what is in OnePLM.

Highlighted fields are necessary to create a denim material.

Weights for denim need to be entered in GSM.

Requesting Material IDs from Material Bot

Yarn Example:



All fields with a red box are required

Date Submitted:

Submitted by:

Contact E-Mail:

***Mill Name:**

***Mill Fabric Ref #:**

***Mill COP:**

Material Information

onePLM Material ID (Base)

***Material Type**

***Material Category**

***Material Sub Type**

***Knit Type (Knits Only)**

Material Name

Material Confirmation Form (V.8)

Fabric Cost USD (FOB at Site):

*Sample Yardage LT (days):

*Bulk Yardage LT (days) from yarn to finished fabric:

Minimums by Order:

Minimums by Color:

Development Ref #:

Composition: Please make sure Fiber content adds up to 100%

*Fiber Content	Fiber %	*Yarn Type

Does Fabric Contain Canopy/Rayon?
Yes

Finished Material Information

*Color Application

***Dye Method (Yarns Only)**

*Finish

*Dye Type (Yarns Only)

Wash Specifics

CONFIRMATION

*Purpose for Sending:

*Brand:

*Agent:

Vendor:

Kohl's Garment Style #:

Fabric FOB Port (e.g. FOB SH) :

RESEARCH

*Division:

R&D Presentation (Yes/No):

Season:

Stitches per cm (Knits Only):

Vendor Sourced Mill:

Testing

**Any specs not meeting Kohl's minimum Fabric & Garment standards must be clearly called out by the mill/garment supplier.

Availability of passing test report (mill's internal or 3rd party lab) for Research Fabric:

Availability of passing test report from 3rd party lab for Confirmation Fabric:

NEED APPROVAL ON:

Construction

Total Yarn Count

Before Wash Weight: (X-mill weight) *Weight UM

After Wash Weight (vendor wash) *Weight UM

*Machine Gauge (NPI) - (Knits Only) *Cutttable Width (in)

Warp (Wovens Only) Weft (Wovens Only)

*Leather - Texture *Leather - Grain Variance

Thickness

Notes and Comments:

Image File Name : (for LF e-Catalog, pls refer to guideline)


Mill needs to be selected from the dropdown to match EXACTLY what is in OnePLM.

Material Sub Type for Yarn materials is always 'None'.

Highlighted fields are necessary to create a yarn material.

Requesting Material IDs from Material Bot

Leather Example:



All fields with a red box are required

Date Submitted:

Submitted by:

Contact E-Mail:

***Mill Name:**

Mill Fabric Ref #:

***Mill COP:**

Material Information

onePLM Material ID (Base)

***Material Type**

***Material Category**

***Material Sub Type**

***Knit Type (Knits Only)**

Material Name

Testing

****Any specs not meeting Kohl's minimum Fabric & Garment standards must be clearly called out by the mill/garment supplier.**

Availability of passing test report (mill's internal or 3rd party lab) for Research Fabric:

Availability of passing test report from 3rd party lab for Confirmation Fabric:

Material Confirmation Form (V.8)

Fabric Cost USD (FOB at Site):

***Sample Yardage LT (days):**

***Bulk Yardage LT (days) from yarn to finished fabric:**

Minimums by Order:

Minimums by Color:

Development Ref #:

Composition: Please make sure Fiber content adds up to 100%

*Fiber Content	Fiber %	*Yarn Type

Does Fabric Contain Canopy/Rayon?

Finished Material Information

***Color Application**

***Dye Method (Yarns Only)**

***Dye Type (Yarns Only)**

***Finish**

Wash Specifics

CONFIRMATION

***Purpose for Sending:**

***Brand:**

***Agent:**

Vendor:

Kohl's Garment Style #:

Fabric FOB Port (e.g. FOB SH) :

RESEARCH

***Division:**

R&D Presentation (Yes/No):

Season:

Stitches per cm (Knits Only):

Vendor Sourced Mill:


NEED APPROVAL ON:

Mill needs to be selected from the dropdown to match EXACTLY what is in OnePLM.

Highlighted fields are necessary to create a leather material.

Requesting Material IDs from Material Bot

Non-Woven Example:



All fields with a red box are required

Material Confirmation Form (V.8)

CONFIRMATION

RESEARCH

Date Submitted:

Submitted by:

Contact E-Mail:

***Mill Name:**

***Mill Fabric Ref #:**

***Mill COP:**

Material Information

onePLM Material ID (Base)

***Material Type**

***Material Category**

***Material Sub Type**

***Knit Type (Knits Only)**

Material Name

Fabric Cost USD (FOB at Site):

***Sample Yardage LT (days):**

***Bulk Yardage LT (days) from yarn to finished fabric:**

Minimums by Order:

Minimums by Color:

Development Ref #:

Composition: Please make sure Fiber content adds up to 100%

*Fiber Content	Fiber %	*Yarn Type

Does Fabric Contain Canopy/Rayon?

***Purpose for Sending:**

***Brand:**

***Agent:**

Vendor:

Kohl's Garment Style #:

Fabric FOB Port (e.g. FOB SH) :

***Division:**

R&D Presentation (Yes/No):

Season:

Stitches per cm (**Knits Only**):

Vendor Sourced Mill:

Testing

**Any specs not meeting Kohl's minimum Fabric & Garment standards must be clearly called out by the mill/garment supplier.

Availability of passing test report (mill's internal or 3rd party lab) for Research Fabric:

Availability of passing test report from 3rd party lab for Confirmation Fabric:

Finished Material Information

***Color Application**

***Dye Method (Yarns Only)**

***Dye Type (Yarns Only)**

***Finish**

Wash Specifics

Construction

Total Yarn Count

Before Wash Weight: (~~X-mill weight~~) ***Weight UM**

After Wash Weight (*vendor wash*) ***Weight UM**

***Machine Gauge (NPI) - (Knits Only)** ***Cuttable Width (in)**

Warp (Wovens Only) **Weft (Wovens Only)**

***Leather - Texture** ***Leather - Grain Variance**

Thickness

Notes and Comments:

Image File Name : (for LF e-Catalog, pls refer to guideline)

NEED APPROVAL ON:

Mill needs to be selected from the dropdown to match EXACTLY what is in OnePLM.

Highlighted fields are necessary to create a non-woven material.

Weights for wovens need to be entered in GSM.

New Required Fields: Canopy/Rayon, R&D, Stitches per CM



Middle of form under; **Composition:**

Does Fabric Contain Canopy/Rayon?
Yes

Top right hand corner:

*Division:	<input type="text"/>
R&D Presentation (Yes/No):	<input type="checkbox"/>
Season:	<input type="text"/>
Stitches per cm (Knits Only):	<input type="text"/>
Vendor Sourced Mill:	<input type="text"/>

1) The new required field: Canopy/Rayon?

- Does the material contain canopy or rayon?
- Select 'yes' or 'no'

2) There is a **new required field**, R&D Presentation (Yes/No), please select yes if the fabric is being developed, researched, resourced, or managed by the materials team and no if there is no involvement from the materials team

3) Also; please see the new required field '**Stitches per cm (Knits Only)**', indicated by the red box

- Starting with Pre-Spring '23 there have been updates made to duty rates which will impact costing for Women's and Girl's knit pullover tops
- Depending on certain design elements, cotton/cotton blend knit top duty rates may **increase from 16.5% to 19.7%**

New Required Fields continued: Denim - Dye Method, Dye Type



Middle of form under; **Finished Material Information:**

Finished Material Information

*Color Application

*Dye Method (Yarns Only)

*Dye Type (Yarns Only)

*Finish

Wash Specifics

1) RMF in “Dye Method” and “Dye Type” section for the Denim category.

- Denim is manufactured by Slasher or Rope dyeing machine. Depending on the type of machine, the cost/lead-time/MOQ will vary. In the past we have asked the mills to put this in the notes section, but we are moving towards better data accuracy.
- Select the valid option for these new required fields via the given drop down menu option.

More to Know:



1) Only approved mills can be selected via the mill name drop down menu. If your mill is not an approved mill in our OnePLM system or inactive, you will have to complete/submit a [Kohls Mill Evaluation Form](#) to Factory.compliance@kohls.com

- New mills are added to the MCF monthly
- **NOTE:** Mill name should match EXACTLY what is in OnePLM

Recommended for Supplier ID:

- Fabric Cost USD (FOB at Site)
- Sample Yardage LT (days), Bulk Yardage LT (days)
- Minimums by Order, Minimums by Color
- Purpose for Sending
- Brand, Division, Agent
- Finish

	All fields with a red box are required	Material Confirmation Form (v.8)	CONFIRMATION	RESEARCH
Date Submitted:	<input type="text"/>	Fabric Cost USD (FOB at Site):	<input type="text"/>	<input type="text"/>
Submitted by:	<input type="text"/>	*Sample Yardage LT (days):	<input type="text"/>	<input type="text"/>
Contact E-Mail:	<input type="text"/>	*Bulk Yardage LT (days) from yarn to finished fabric:	<input type="text"/>	<input type="text"/>
*Mill Name:	<input type="text"/>	Minimums by Order:	<input type="text"/>	*Purpose for Sending:
Mill Fabric Ref #:	<input type="text"/>	Minimums by Color:	<input type="text"/>	*Brand:
*Mill COP:	<input type="text"/>	Development Ref #:	<input type="text"/>	*Agent:
			Vendor:	<input type="text"/>
			Kohl's Garment Style #:	<input type="text"/>
			Fabric FOB Port (e.g. FOB SH) :	<input type="text"/>
				*Division: <input type="text"/>
				R&D Presentation (Yes/No): <input type="text" value="Yes"/>
				Season: <input type="text"/>
				Stitches per cm (Knits Only): <input type="text"/>
				Vendor Sourced Mill: <input type="text"/>

Required Fields for **ALL** Material Confirmation Forms:



** All required fields are indicated by the red border, although it is further specified by "**knits only**", "**yarns only**", and "**wovens only**". **Select all required fields via the given drop down menu option when applicable**

- 1) Mill Name
- 2) Mill Fabric Ref#
- 3) Mill COP
- 4) Material Category
- 5) Material Type
- 6) Material Sub Type
- 7) Fiber Content, Fiber %, and Yarn Type (excluded leather)
- 8) R&D Presentation (Yes/No)

Material BOT Error Process



1) Example of an Error

- Reason for failure
- Open MCF

Process - MH - PD - Material Library Work Item : Check the Material Input Form for Error 01:50 AM 09202022

External

Training Examples x



blueprism.bot@kohls.com

to Hyo-Jin, me, oneplmsupport

Tue, Sep 20, 2022, 1:50AM



Dear Customer,

Your request for to add or modify a material in Kohls onePLM system failed for the following reason(s):

Given Material Sub type (JERSEY) does not exist in the Dropdown - Please ensure you're using the most updated material confirmation form. <https://link.kohls.com/login>

We are attaching your request. Please correct the error and resubmit the Material Confirmation Form to onePLM.Material.Bot@kohls.com

Thank You.

Kohls onePLM Material Team

This is an automated email. Please do not reply to this email as this mailbox is not monitored. If needed, please review the process runbook https://drive.google.com/open?id=1CKTfC3sZ5QZkOFWg_Qv1gZHP7ueFObjQ for an overview of the process, or to determine documented next steps in the event of an exception or failure. Please forward this email with the attachment to pd-materials@kohls.com if direct support is needed.

For internal teams (PD/Design), this can be found on the Materials Management Website.

For vendors, this Please ensure you are utilizing the most updated Material Confirmation Form. This can be found in K-Link by following the below steps:

1. Access K-Link
2. Select 'Resources' in top right corner
3. Select 'Private and Exclusive Brands' from the menu
4. Select 'Material Management' in left side menu

All updated forms and resources are housed on this Material Management page.

One attachment Scanned by Gmail



Material BOT Error Process



All fields with a red box are required

Material Confirmation Form (v.8)

Date Submitted:

Submitted by:

Contact E-Mail:

*Mill Name:

Mill Fabric Ref #:

*Mill COP:

Fabric Cost USD (FOB at Site):

*Sample Yardage LT (days):

*Bulk Yardage LT (days):

Minimums by Order:

Minimums by Color:

Development Ref #:

CONFIRMATION

*Purpose for Sending:

*Brand:

*Agent:

Vendor:

Kohl's Garment Style #:

Fabric FOB Port (e.g. FOB SH):

*Division:

Fabric R&D Presentation:

Season:

Material Information

onePLM Material ID (Base):

*Material Category:

Material Name:

*Material Type:

*Material Sub Type:

*Knit Type (Knits Only):

Composition: Please make sure Fiber content adds up to 100%

*Fiber Content	Fiber %	*Yarn Type
RAYON	70	
COTTON	30	

Does Fabric Contain Canopy Rayon?

Construction

Total Yarn Count:

Before Wash Weight: (x-mill weight) *Weight UM:

After Wash Weight (vendor wash) *Weight UM:

*Machine Gauge (NPIJ - (knits Only)) *Cuttable Width (in)

Warp (Wovens Only) Weft (Wovens Only)

*Leather - Texture:

*Leather - Grain Variance:

Thickness:

Testing

** Any specs not meeting Kohl's minimum Fabric & Garment standards must be clearly called out by the mill/garment supplier.

Availability of passing test report (mill's internal or 3rd party lab) for Research Fabric:

Availability of passing test report from 3rd party lab for Confirmation Fabric:

Finished Material Information

*Color Application:

*Dye Method (Yarns Only):

*Dye Type (Yarns Only):

*Finish:

Wash Specifics:

Notes and Comments:


BCI COTTON
Surcharge: \$500 under MOQ, \$200/color under MCQ

Image File Name : (for LF e-Catalog, pls refer to guideline)

NEED APPROVAL ON:

Material BOT Error Process





All fields with a red box are required

Material Confirmation Form (v.8)

Date Submitted:

Submitted by:

Contact E-Mail:

***Mill Name:**

Mill Fabric Ref #:

***Mill COP:**

Fabric Cost USD (FOB at Site):

***Sample Yardage LT (days):**

***Bulk Yardage LT (days):**

Minimums by Order: YD

Minimums by Color: YD

Development Ref #:

CONFIRMATION

***Purpose for Sending:**

***Brand:**

***Agent:**

Vendor:

Kohl's Garment Style #:

Fabric FOB Port (e.g. FOB SH):

***Division:**

Fabric R&D Presentation:

Season:

Material Information

onePLM Material ID (Base):

***Material Category:**

***Material Type:**

****Material Sub Type:**

***Knit Type (Knits Only):**

Material Name:

Composition: Please make sure fiber content adds up to 100%

*Fiber Content	Fiber %	*Yarn Type
RAYON	70	
COTTON	30	

Does Fabric Contain Canopy Rayon?

Construction

Total Yarn Count:

Before Wash Weight (k-mill weight):

After Wash Weight (vendor wash):

***Machine Gauge (NPI) - (Knits Only):**

***Warp (Wovens Only):**

***Leather - Texture:**

Thickness:

Finished Material Information

***Color Application:**

***Dye Method (Yarns Only):**

***Dye Type (Yarns Only):**

***Finish:**

Wash Specifics:

Notes and Comments:

BCI COTTON
Surcharge: \$500 under MOQ, \$200/color under MCQ

Image File Name: (for LF e-Catalog, pls refer to guideline)

Testing

**Any specs not meeting Kohl's minimum Fabric & Garment standards must be clearly called out by the mill/garment supplier.

Availability of passing test report (mill's internal or 3rd party lab) for Research Fabric:

Availability of passing test report from 3rd party lab for Confirmation Fabric:

NEED APPROVAL ON:

Total: 8 errors

1. 'Jersey' is not a valid sub type for woven.
2. Knit Type is a "knits only field"
3. Yarn Type is a required field
4. Machine Gauge is a "knits only field"
5. Fabric R&D Presentation is a required field
6. Warp is a required field
7. Weft is a required field
8. This form is extremely out of date

Material BOT Error Process



1) Revise

- Revise form to fix failure issue and resend. Do **not reply to the failure email**, instead start a new email chain with revised form attached

2) MIDs are manually created for **URGENT** cases only

3) The Materials team manually creates MIDs through OnePLM

OnePLM - Material ID Process



1) Your Base & Supplier ID will be generated as below

Material Information

Material Class	Material ID
SUPPLIER	100305
Material Category	Base ID
MATERIAL	100304
Material Type	Brand
WOVEN	
Material Sub Type	
CORDUROY	
Material Name	
W 100 COTTON CORDUROY 145.00 GM2	

Material Status

Status	Active
APPROVED	Yes
Created By	Created Date
CHLOE JO	2022-02-15 09:20:46

Composition

<input type="checkbox"/>	Fiber Content	Fiber %	Yarn Type
<input type="checkbox"/>	COTTON	100	RING SPUN
<input type="checkbox"/>	--Select--		
<input type="checkbox"/>	--Select--		
<input type="checkbox"/>	--Select--		
<input type="checkbox"/>	--Select--		

Indicators

Canopy/Rayon	Fabric R&D Presentation
--Select--	--Select--

Construction

Total Yarn Count	Warp	Weft
40S*40S	177	77
Weight	Weight (Wt) UM	
145.00	GM2	

Supplier Information

Supplier Ref No	Mill	Supplier COP
DGYB014378	NAMYANG CHINA	CN
Finish/Wash	Cuttable Width	
	56.0	

Contacts



1) OnePLM

- **OnePLM Support** <oneplmsupport@kohls.com>
- **Alyssa Boyd** <alyssa.boyd@kohls.com> - Digital Solutions, Associate Manager - onePLM GSPS & Art/Design Tools • EX PD GSPS
- **Elizabeth Tarleton** <elizabeth.tarleton@kohls.com> - Digital Solutions Coordinator - OnePLM, GSPS & Art/Design Tools • EX PD GSPS

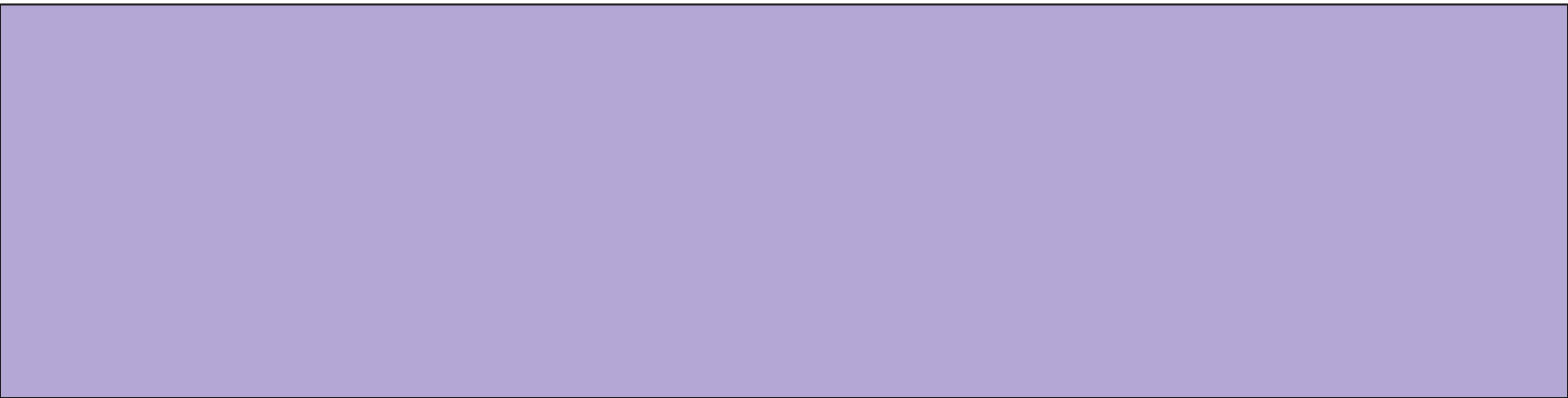
2) Global Materials Team

- **Materials PD-Inbox** <pd-materials@kohls.com>
- **Mia Javier** <mia.x.javier@kohls.com> - Global Materials Specialist • Material BOT Manager • NE PD GSPS

Overview



1) Definitions.....	Slide 2
2) K-link/GSPS Material Confirmation form location.....	Slides 3-9
3) How-to fill out an MCF for knit/woven/denim/yarn/leather materials.....	Slides 10-14
4) How-to submit to the bot.....	Slides 15-18
5) Bot error corrections.....	Slides 19-23
6) OnePLM MID creation process.....	Slides 24-31
7) How-to Search (Material/Supplier).....	Slides 32-37
8) Contacts.....	Slide 38



Thank you!

All questions can be directed to Mia Javier -
mia.x.javier@kohls.com