Dear Supplier,

As a trusted and valuable supplier, we wanted to inform you of a few process updates being made by the Kohl's Materials Team to support agility, quality, and our fabric-first strategy. When development is confirmed with the Materials Team, two action steps are needed: MID Creation and Fabric Development Test Reporting.

Material ID (MID) Creation Process:
Currently, our garment vendor partners (along with our design teams), utilize the "Material Bot" to create MIDs for any fabrics that are adopted or in development. To support agility, we are asking that our **fabric mill partners also begin to utilize the Bot to create MIDs**.

This new process will require mills to fill out our Material Confirmation Form (MCF) and submit it to oneplm.material.bot@kohls.com. Please reference the attached How-To Guide for further instructions and details.
MIDs should only be created for fabrics that have been adopted by Design. Kohl's will communicate needs and initiate the MID request when it is required. Once the MID has been created, our expectation is to receive a digital copy of the MCF by email, and a physical copy (with material swatch attached) to be sent to the Milwaukee office.
*Please note that our MCF form is updated monthly and will be emailed to you at the beginning of each month.

Fabric Development Testing:
In order to confirm quality expectations are being met, we are asking mills to supply development testing from their internal lab or a third party. The Materials team is able to accept any previously approved 3rd party test bulk report in cases where a development test report is not available.

Please note bulk testing will still be required. As a reminder, vendors will be sending the bulk test report to Kohl's QA/PI team via onePLM. Mills should initiate the bulk test report as soon as bulk production begins.

The following tests are **required for all fabric development**:
- Weight

- Fiber content
- Yarn size and count
- Seam slippage
- Tensile tear
- Shrinkage

Knit fabrics require the following additional tests:

- Pilling
- Stretch and recovery
- Burst

For denim, the adopted denim testing is required along with after wash, and stretch and recovery. Denim garment vendors will be responsible for uploading the development test report in onePLM. Kohl's Global Denim Team will follow up as needed.

Development test reports should be initiated and submitted for all new MIDs. All new SLTs should also have a test report initiated after unit commits are passed to the mill. Mills should submit the test reports on carryover SLTs every Fall.

Please reach out to your Kohl's Material's partner or our Material's inbox (pd-materials@kohls.com) if you have any questions or concerns about these processes.