

# Onboarding and Training Materials

# Logging into a Miro Account

To log in for the first time, follow [these steps](#) on the Miro Help Center.

1. Open the [sign-up](#) page.
2. Fill out the **Name**, **Work email**, and **Password** fields.
3. Read the **Miro Terms and Privacy Policy** and check the box.
4. Click **Get started now**.
5. If your email is new to Miro, you will be redirected to a page to submit your confirmation code.
6. Find the email with the confirmation code in your inbox. You can either click **Confirm your email** button in the email or enter the code on the confirmation code page.
  - a. *If you haven't received a confirmation code, try the troubleshooting steps from the article [Issues with confirmation code emails](#). If you don't confirm your email within 7 days, your empty profile will be deleted.*

# Miro Training

Below are training resources to review if you have not had previous Miro experience.

## Quick Start

### [Miro in 90 Seconds](#)

- *An overview of the software. Note: the commenting pane is now in the upper right rather than the lower left.*

### [Navigation in Miro](#)

- *Navigation, moving, zooming in and out*

### [Collaboration in Miro](#)

- *Organizing and commenting*

### [Creating Content in Miro](#)

- *Creating shapes and sticky notes*

## Full Learning Paths

### [Miro Academy](#)

- *A series of online courses built by Miro, designed to train new users.*
- *Kohl's recommends the "**Miro Essentials Course > Getting Started**" for new users. See next page for training details.*

# Kohl's Standards

Visit our Kohl's Miro Standards [here on K-Link](#) to view our guidelines on how to use Miro.

## Our Kohl's standards explain:

- Best practices for organizing boards
- How to properly communicate with Kohl's team members
- Naming Conventions
- And more!

## Kohl's Vendor Miro Standards



**For general Miro questions,  
training, and software bugs...**

Explore the [Miro Help Center](#).

Follow [this link](#) to submit a Miro  
Support Help ticket.

**For questions specific to Kohl's,  
our Kohl's standards, and  
requests to add new users to your  
Miro Enterprise....**

Email [DPC@kohls.com](mailto:DPC@kohls.com)