

Offer Response (All Vendors)

This document will cover the process for submitting offers to Kohl's via the Offer Response.

Apparel offers with bids in costing events should refer to the "Costing Bid Round" Training in K-Link for the purpose of offering costing to Kohl's.

Table of Contents:

Search and View Assigned Offers	2
Left Navigational Search (Recommended)	2
Quick Search	3
Query Search	4
Fields to Enter on the Offer Response:	5
Home/Non-Apparel	5
Apparel	6
Submit Offer	8
NEW! Adding Presentation Images in onePLM	8
3D Image Guidelines (see pages 16-18 for details)	9
Adding Presentation Images on the Offer Response Page (Option 1)	9
Adding Presentation Images via Upload Presentation Images Query (Option 2)	12
Appendix	14
Offer Status Definitions	14
FAQ and Troubleshooting	14
3D Image Creation Guide	15

Note! Reach out to oneplmsupport@kohls.com for assistance. Our inbox is monitored approximately 8am to 8pm CST. Please indicate "URGENT" in the subject heading, if you have a critical issue that requires a same-day response.

Search and View Assigned Offers

To view and search for offers in OnePLM, please utilize any of the following options:

- 1.) Left Navigational Search (Recommended)
- 2.) Quick Search
- 3.) Query Search

Left Navigational Search (Recommended)

Left Navigational Search can be found on the left hand side of the OnePLM home page, in a purple rectangular box. Follow the steps below to find offers assigned to you:

1. Select **"Request for Quote"** tab from the Left Navigational Menu
2. Select **"Offer Response"** from the list, within Request for Quote Dashboard
3. Enter your search parameters (for example, fiscal season, brand, status and/or style number)
4. Select "Search"
5. You should return a list of results with hyperlinked offer numbers. Click the offer number to enter the Offer Response page.
6. You can navigate in and out of offer response pages, by leveraging the hyperlinked list results on the left navigation.

The screenshot displays the KOHL'S OnePLM interface. On the left is a purple sidebar with the KOHL'S logo and navigation tabs: DESIGN CENTER, PRODUCTION SOUR..., REQUEST FOR QUOTE, and REQUEST FOR QUOTE DASHBOARD. The 'REQUEST FOR QUOTE' tab is selected. Below the tabs is a list of options: Dashboard, Request(s), and Offer Response. The main content area shows the 'Offer Response' page. At the top, there's a 'Style' dropdown and a 'Quick Search' button. Below this is a 'List' section. The 'Advanced Search: Offer Response' section contains three columns of search filters: 'Base Style Search' (Item No, Description, Fiscal Season, Brand, Product Type, Buy Program), 'Dev Choice Style/Offer Search' (Dev Choice Style #, Sourcing Type, Vendor, Offer No), and 'Operational Search' (Field, Operation, Value). At the bottom right of the search filters are buttons for 'Clear Fields', 'Cancel', 'Save Search', and 'Search'. Below the search filters is a section labeled 'Offer Response List'.

Quick Search

Quick search can be used to search a single offer. If you have more than one offer to look at, we recommend you use Left Navigational search (above).

1. In the dropdown menu on Quick Search, select "Dev Choice Style Number" or "Offer Number"

A screenshot of the Quick Search interface. At the top, there are navigation arrows and a 'Style' dropdown menu. Below the 'Style' dropdown, a list of search options is displayed: 'Style', 'RFQ', 'Dev Choice Style Offer' (highlighted in red), 'Submit', 'Fit Eval ID', 'Sample Req No', and 'Test Report'. To the right of the dropdown is a 'Quick Search' input field and a 'Go' button.

2. Enter the dev choice style number or offer number:

A screenshot showing two input fields for the Quick Search. The first field is labeled 'Offer No' and contains the value '2044022'. The second field is labeled 'Dev Choice Style Offer' and contains the value 'BJ7SK105GP'. Both fields have a 'Go' button to the right.

3. You will be taken either directly to the offer response, or a list of offer responses if there are multiple matches:

A screenshot of the 'Offer Response Overview' page. The page header shows 'Style: 0212 ETTEST' and 'Request For Quote: 0212 ETTEST'. The main content area displays 'Offer Response: 0212 ETTESTRS1' with 'Request No: 00679634' and 'Offer No: 2044022'. Below this, there are tabs for 'Overview', 'Attachments', 'Multi HTS', 'Bill Of Material', 'Inspection', 'Costing Detail', 'Adjustment', and 'Change Tracking'. The 'Overview' tab is active, showing a 'View Request' button and a 'View Buy Program' button. The page is divided into several sections: 'Base Style Information' (Request No: 00679634, Style No: 0212 ETTEST, Description: TEST ACCESSORIES UPLOAD, Fiscal Season: FA22, Commodity: ACCESSORIES, Brand: BRAND X, Division: ACCESSORIES, Product Type: HATS, Gender: STANDARD, Freight Type: STANDARD, Buy Program: ETTEST BUY HOME, Program Option: A, Oeko-Tex Sustainability: NO, Fabric Commit?: EMAILED, Style Status: EMAILED, Base Request No:), 'Product Notes' (empty), 'Projection Information' (Base Proj Annual Units: 5,000, Month 1 Proj Units: , Month 2 Proj Units: , Month 3 Proj Units:), 'Offer Information' (Offer No: 2044022, Dev Choice Style #: 0212 ETTESTRS1, Status: OFFERED), 'Dev Choice Information' (Suffix Option: 1, Notes: , Dept: 011, Sourcing Type: ACRYLIC, Development Choice: , Size Range: , Size/Fit Range: , Replen/Whse: NO, Integrated Hangtag: , Hang/Fold: , Dev Season: , Event Timing: , Bid Status:), 'Supplier Information' (Agent/Vendor: U & FUNG TEST AGENT - V2010 UPGRADE, COP: CN, I/D: I, Vendor: TEST VENDOR - V2010 UPGRADE, FOB: SZX, Transit Lead Days: 65, Factory: TEST FACTORY, POE: LA, First Sale Elig?: Y), and 'Pricing Information' (empty). On the right side, there is a 'Vendor CI' section with 'AGENT/VENDOR' and 'First Sale Elig?'. A 'Click to Add' button is also visible.

Query Search

If you want to export assigned offer data for your records, query search is the best option to do so. Use the Offer View Query to view offers in all statuses:

1. Navigate to the Offer View Query from the home screen

The screenshot shows the 'Sourcing Workflow-Vendor' interface. At the top, there's a 'Last Refreshed' section with a 'Refresh' button. Below it, a list of items includes 'New Requests from Kohls', 'Offer View' (highlighted in red), and 'Request Search from Agent'. A tooltip states: 'This query will show all offers in all statuses except NEW, REJECTED, and CCL'. The main section is titled 'Search View: Offer View' and contains a 'Search Fields' section with dropdowns for Request No., Style No., Dept., Offer No., Dev Choice Style #, Offer Status, and Fiscal Season. Below this is a 'Search List' table with columns: Request No., Offer No., Offer Status, Style No., Fiscal Season, Dept., Item PC, ELC, and Units / CBM. A 'Warning Message(s)' box is overlaid on the table, stating: 'There are more records. Please apply more filters.' The table shows several rows of data, including offers from ALYSSATEST, AMYTEST1130, and B93A137G7EX.

2. Use the search boxes to filter the results:

This screenshot shows the 'Search View: Offer View' interface, focusing on the 'Search Fields' section. It includes dropdown menus for Request No., Style No., Dept., Offer No., Dev Choice Style #, Offer Status, and Fiscal Season. Below the dropdowns are buttons for 'Clear Fields', 'Search', 'Show All', and 'QR Scan'. The 'Search List' section is partially visible at the bottom, showing export options like 'Export to Google Sheet', 'Export to Excel(XLSX)', 'Export PDF', 'Save My View', 'Save Search', and 'Saved Searches'.

3. Select "Export to Excel" to export all offers:

This screenshot shows the 'Search List' section of the interface. It features a list of export options: 'Export to Google Sheet', 'Export to Excel(XLSX)', 'Export PDF', 'Save My View', 'Save Search', and 'Saved Searches'. Below these options is a search bar with a 'Style No.' label and a search icon.

4. See Query Job Aid for more information on customizing query views.

Fields to Enter on the Offer Response:

Home/Non-Apparel

Required Fields for HOME & Non-Apparel Vendors:
(Fields with * are not required for Domestic vendors)

Field Name	Description	Field Type
FC	First Cost or FOB Cost (The amount Kohl's is paying the vendor for the product)	Number Only Field
Factory*	The Factory that is producing the goods	Validated Dropdown from Supplier Records. Vendors may only select approved factories.
Units/CBM*	The number of products that can fit within one cubic meter in a shipping container. Kohl's will automatically calculate shipping cost based on this value.	Number Only Field
COP	Country of Production. This will be used to calculate tariff rate.	Validated Dropdown. Enter abbreviated country code (i.e. "CN")
FOB*	Freight on Board. The port code where the goods are loaded on the ship.	Validated Dropdown with port code.
POE (Autopopulated)*	Port of Entry	Autopopulated based on FOB
HTS Code*	Harmonized Tariff Schedule Code (10 digits), populates tariff and duty rates into the ELC. If multiple HTS codes apply, see Multi HTS Job Aid .	Validated Dropdown from HTS Support Table
NEW! Presentation Dimensions	Height, Width and Depth in Inches	Number Only Field
NEW! Presentation Images	Image files used for Space Planning	File Attachment

Vendor Classification Notes*	Indicate all required classification information.	Free Type Field
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*Not required for DOMESTIC vendors.

Additional Required Fields based on Specific Product Categories:

Commodity	Field Name	Description	Field Type
FOOTWEAR	Units Outer (FTWR)		
FOOTWEAR	Units Inner		
HOME	Carton Dimensions		Free Type Field
HOME	Product Dimensions		Free Type Field

Apparel

Required Fields for APPAREL Vendors

(Fields with * are not required for Domestic vendors)

Field Name	Description	Field Type
FC	First Cost or FOB Cost (The amount Kohl's is paying the vendor for the product)	Number Only Field
Factory*	The Factory that is producing the goods	Validated Dropdown from Supplier Records. Vendors may only select approved factories.
Units/CBM*	The number of products that can fit within one cubic meter in a shipping container. Kohl's will automatically calculate shipping cost based on this value.	Number Only Field
COP	Country of Production. This will be used to calculate tariff rate.	Validated Dropdown. Enter abbreviated country code (i.e. "CN")
FOB*	Freight on Board. The port code	Validated Dropdown with port

	where the goods are loaded on the ship.	code.
<i>POE (Autopopulated)</i>	Port of Entry	Autopopulated based on FOB
NEW! Duty Rate	The projected duty amount for the product. (Note: SETS will require HTS codes be entered into Multi HTS Table, see Job Aid)	Enter a whole number (not a decimal).
Duty Free Indicator	Indicates whether or not a product is duty free.	Select Yes (Y) or No (N) from dropdown.
NEW! Tariff Rate (Autopopulated)	The country specific tariff rate, assigned based on COP.	Autopopulated based on the Country Codes table.
COMING SOON! Tariff Free Indicator	Indicates whether or not a product would be eligible for a tariff exclusion (for example, CAFTA offers)	Select Yes (Y) or No (N) from dropdown.
Mill COP	COP of the Mill where the primary fabric is made	May be autopopulated from the Material Library
Fabric Cost	The cost of fabric, per unit specified in Fabric UM	Dollar amount
Fabric Yield	Number of products that can be made per 1 yd. Or 1 lb of fabric.	Number Only field.
<i>Fabric UM (Autopopulated)</i>	Unit of Measure for Fabric.	Autopopulated from Sourcing Type (entered by Kohl's)
NEW! Presentation Images	Image files used for Space Planning	File Attachment

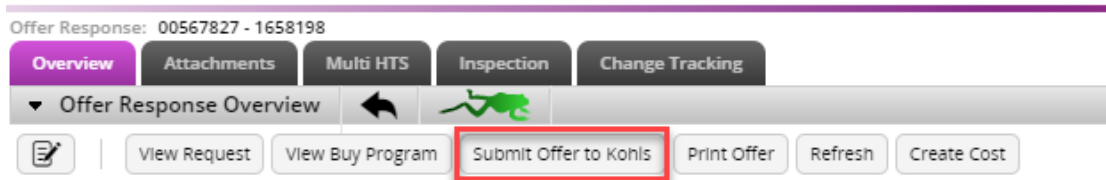
*Not required for DOMESTIC vendors.

Conditional Fields for APPAREL Import Vendors
(not required as it is based on if the product is Hanging or Folded):

Field Name	Description	Field Type
Hanger Cost	Cost of a hanger for this product	Dollar amount

Submit Offer

After all required information has been entered on the offer response, you may click the “Submit Offer to Kohl’s” button on the top of the Offer Response Page:



NOTE: Once you submit the offer to Kohl’s on the Offer Response, the offer status will update to “OFFERED” and you will not be able to make further edits.

NEW! Adding Presentation Images in onePLM

After a style is confirmed, you will add presentation images for our space planning teams to onePLM.

NOTE: The Presentation Images tab will NOT be visible unless the offer is in CONFIRMED status.

The system will prompt you with reminders at three separate times. There are two options for adding images, described below.

- Option 1: Submit directly on the offer response page, one a time.
- Option 2: Submit for multiple offers at once via the Upload Presentation Images Query.

Please read all instructions before submitting.

Automatic Alert Reminders:

1. When Production confirms the offer line
2. 2 weeks after the offer line was originally confirmed
3. When the style’s first fit has been approved

Upload Presentations Images for ALYSSATEST123RP

1 message

kohlsoneplm@bamboorose.com <kohlsoneplm@bamboorose.com>
To:

Thu, Aug 6, 2026 at 1:57 PM

Dear TEST VENDOR NAME,
Please upload presentation images for Confirmed Offer 123456, ALYSSATEST123RP

Click on the link below to view your offer.

[Access Request for Quote](#)

To respond to all Open Requests for Quote from KOHLS click the link below.

<https://kohls.bamboorose.com/prod/login.do>

Thank You

3D Image Guidelines (see pages 16-18 for details)

When starting with a 3D image to create your presentation images, utilize the guidelines in the **3D Image Creation Guide section below** to understand how to provide a front -facing image with acceptable styling file formats using 3D image generation.

Please direct any questions about requirements, formats & guidelines to **PlanogramImages@kohls.com**.

If your style is hanging:

For any styles that are to be delivered with a hanger in store, you will need to provide an image on a hanger.

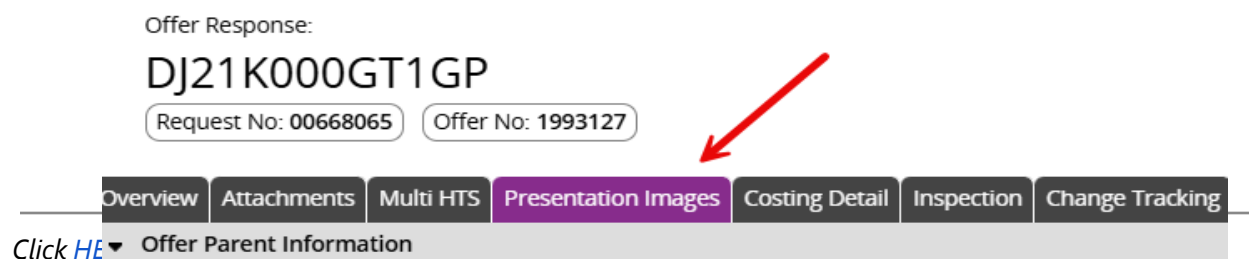
[Click here](#) to access the hanger files you will need to generate your image on the correct hanger.

Follow the guidelines in the **3D Image Creation Guide** section below to generate the final images before uploading to onePLM.

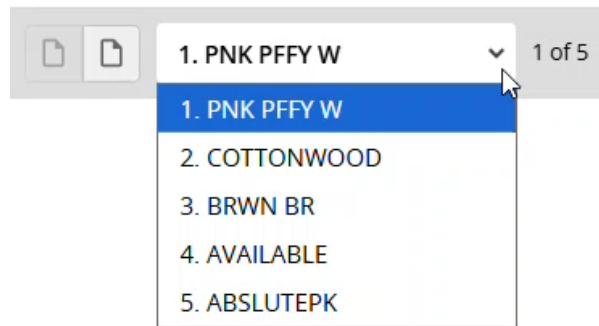
Adding Presentation Images on the Offer Response Page (Option 1)

To add presentation images from the Offer Response Page

1. Follow the steps in the "Search and View Assigned Offers" section on **page 2 of this guide** to access the Offer Response.
2. Once on the Offer Response page, click on the **"Presentation Images" tab** at the top of the page.



3. Note there will be a separate page for each colorway. To assign the required front facing image to the correct colorway, use the dropdown found in the middle of the page to toggle between screens.

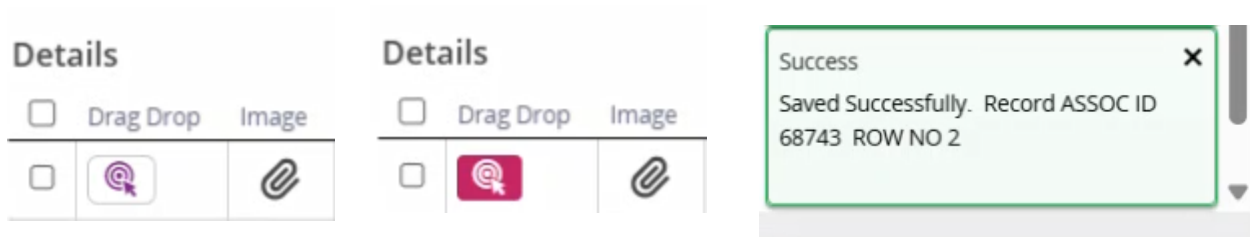


4. Below that section there will be a section titled "Details". This is where you will attach the image under the first row marked with orientation of "FRONT(REQUIRED)". **You do not need to provide any other orientation files at this time.**

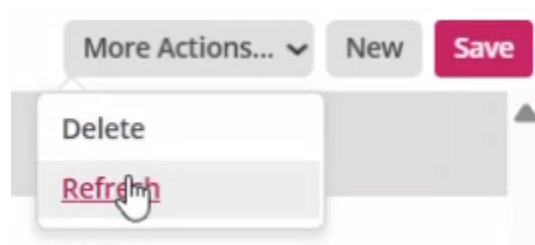
Details

☐	Drag Drop	Image	Orientation	Merch Style	File Name
☐			.1 FRONT (REQUIRED)	--Select--	
☐			.2 SIDE (LEFT)	--Select--	
☐			.3 TOP	--Select--	
☐			.7 BACK	--Select--	
☐			.8 RIGHT	--Select--	
☐			.9 BASE	--Select--	

5. There are two ways to attach images:
 - a. **OPTION 1: Drag and drop (bullseye icon):**
 - i. Bring your file folder where your image files are saved to the front of the screen.
 - ii. Drag and drop your files to match row labeled with the required front orientation.
 - iii. The system will process the attachment of the images and the bullseye icon will turn from purple to pink.



- iv. Click "More Actions > Refresh" to see the changes once you receive a "Saved Successfully" message in green on the screen.

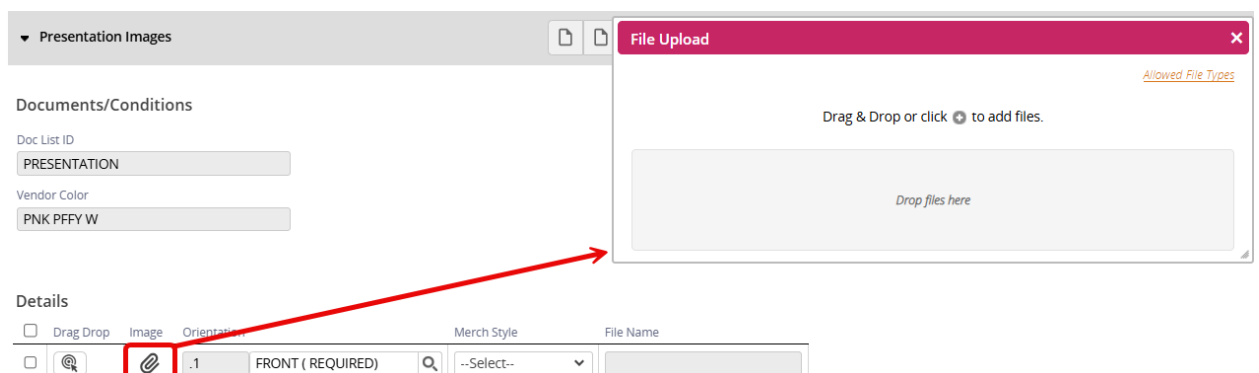


- v. When the files have been attached, you will see a thumbnail of the image appear



b. OPTION 2: Clicking on the paperclip icon:

- i. Click on the icon and select your file from a saved location on your computer.



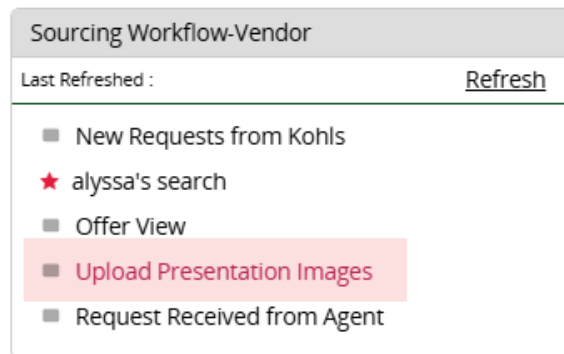
- ii. Click "Save" in the top right corner of the screen when you are done attaching your images
 - iii. When the files have been attached, you will see a thumbnail of the image
6. **TO CHANGE AN IMAGE AFTER ATTACHING:** If you wish to change the image after you attached the initial file due to a change or an error, click on the "R" under the thumbnail of the image and it will allow you to replace the image



Adding Presentation Images via Upload Presentation Images Query (Option 2)

To mass add images **across multiple styles**, use the Upload Presentation Images query

1. From the homepage, navigate to the Sourcing Workflow - Vendor section and select the "Upload Presentation Images" link



2. The list results will automatically return and be separated by dev choice style number, but if you wish to narrow your results further you can search by the below fields by entering in the search field and clicking "Search"
 - a. Dev Choice Style No
 - b. Orientation
 - c. Base Style No
 - d. Offer No
 - e. Buy Program No

3. Use the drag and drop bullseye icon to attach an image for each colorway across multiple styles. You can drag multiple files to the bullseye icon before saving. Step by step for this process is detailed out in step 5 above under the "OPTION 1: Drag and drop (bullseye icon)" section on page 10.

Search Edit: Upload Presentation Images ⓘ ★ More Actions... Save

▼ Search Fields

Dev Choice Style No: Like Orientation: Like Base Style No: Like

Offer No: Like Buy Program No: Like

Clear Fields Search Show All QR Scan

▼ Search List

[Export to Excel\(XLSX\)](#) | [Export PDF](#) | [Save My View](#) | [Save Search](#) | [Saved Searches](#) | [Fill Up](#) | [Fill Down](#) | [Fill Selected](#) | [Compare](#)

↑ Dev Choice Style No × ↑ Vendor Color ×

1 2 Goto Page 1 of 2 1 - 100 of 103 items 100 Records Per Page

	Dev Choice Style No	Vendor Color	Orientation	Drag/Drop Image	Hang/Fold	Base Style No	Offer No	Buy Program No
▲ Dev Choice Style No: AMYTEST0512GP								
▲ Vendor Color: ABSLUTEPK								
☐	AMYTEST0512GP	ABSLUTEPK	.1 FRONT (REQUIRED)		HANG	AMYTEST0512	2250122	AMYS KNIT BOTTOM ...
▲ Vendor Color: COTTONWOOD								
☐	AMYTEST0512GP	COTTONWOOD	.1 FRONT (REQUIRED)		HANG	AMYTEST0512	2250122	AMYS KNIT BOTTOM ...

NOTE: You will not be able to see a thumbnail image on the query once your attachment has been saved. You can drive into the offer to the Presentation Images tab to see this as needed.

Appendix

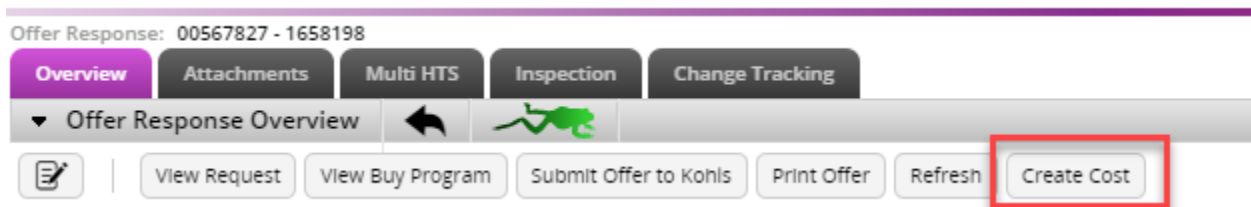
Offer Status Definitions

Status	Definition	Permissions
NEW	The offer has been created by PD or Design in OnePLM.	Visible to vendor (Read Only) if vendor has been assigned on the offer row.
EMAILED	The offer has been sent to the vendor and the vendor has received an email notification.	Visible to vendor, vendor may edit the Offer Response page
OFFERED	The offer has been submitted to Kohl's by the vendor.	Visible to vendor (Read Only)
CFM	The offer has been confirmed by PD and data will flow to merchant systems.	Visible to vendor (Read Only)

FAQ and Troubleshooting

Q: The ELC is not calculating on the Offer Response page

A: Click "Create Cost" button to assign a cost model, if one does not automatically apply.



Q: I am not able to enter FC, COP, etc

A: Verify the following:

1. Is this an APPAREL offer in a costing event (refer to Event Timing Field)? If yes, please see [Costing Bid Rounds Job Aid](#).

- Are you filling in the information on the Request for Quote Page, instead of the Offer Response? If you are using the page shown below, instead of the Offer Response, please click into the individual offer response to enter your costing.

Q: I am getting an error when I submit costs to Kohl's

A: Check each field listed in the error message, to ensure it is filled in.

Q: My tariff % field is not accurate.

A: If you are a HOME/Non-Apparel vendor: Please ignore this field, it does not factor into the calculation for HOME offers. Tariff and Duty is assigned based on HTS code only. If you are an APPAREL vendor: Note whether or not HTS is assigned in the HTS field. If so, please ignore the tariff % field. If HTS is null, please alert your PD team and/or oneplmsupport@kohls.com to the matter so it can be corrected.

Q: I am getting an error upon submitting to Kohl's that Fabric UM is not filled in.

A: You may go to the Offer Response page to fill in Fabric UM (not RFQ) or advise PD to enter Sourcing Type on the Style Overview page to ensure this autopopulates the Fabric UM.

Note! Reach out to oneplmsupport@kohls.com for additional assistance. Our inbox is monitored approximately 8am to 8pm CST. Please indicate "URGENT" in the subject heading, if you have a critical issue that requires a same-day response.

3D Image Creation Guide

See below pages for guidance on how to create presentation images using 3D files which meet the styling guidelines for the Space Planning team.

Presentation Images Guide



Presentation Images

The 3D Final Space Planning sample is used to design store layouts.

- **Style:** Can be folded **OR** hanging, depending on what is designated on the purchase order.
- **Process:** Vendors can achieve the fixturing look using either 3D simulation **OR** generative AI on an existing 3D sample.
- **Support:** reach out to DPC@kohls.com with any questions on generating these images. Any questions about the styling and standards required by the Space Planning team, please contact PlanogramImages@kohls.com.

Color Run 3D Sample

Presentation Image



Color Run 3D Sample

Presentation Image



Hanger Fixturing Example

Generative AI Workflow

Inputs:

- 3D Sample image [png]
- Kohl's Hanger Image [png]

Output:

- PNG image file following photo standards:
 - Image must be shown straight on from the front
 - Must include hanger
 - No overlapping images or products
 - Image must be cropped with no background

Color Run 3D Sample



Presentation Image



3D Simulation Workflow

Inputs:

- 3D Sample file [.bw, .zpr]
- Kohl's Hanger avatar [.vsa, .fbx] - [click here to access hanger files](#)

Output:

- PNG image file following photo standards:
 - Image must be shown straight on from the front
 - Must include hanger
 - No overlapping images or products
 - Image must be cropped with no background

Color Run 3D Sample



Presentation Image



Folded Fixturing Example

Generative AI Workflow

Inputs:

- 3D Sample image [png]

Output:

- PNG image file following photo standards:
 - Image must be shown straight on from the front
 - No overlapping images or products
 - Image must be cropped with no background

Color Run 3D Sample

Presentation Image



3D Simulation Workflow

Inputs:

- 3D Sample file [.bw, .zpr]

Output:

- PNG image file following photo standards:
 - Image must be shown straight on from the front
 - No overlapping images or products
 - Image must be cropped with no background

Color Run 3D Sample

Presentation Image

