

Vendor- Facing Required Vendor Systems

Overview and Usage Guide for Factory Direct Vendors | November 2025

Required Systems- Overview and Usage Guide

System & Contacts	Reason For Use	Onboarding Timeline / System Access	Resources
<u>OnePLM</u> oneplmsupport@kohls.com	A cloud-based system supporting every step of the product life cycle, including design details, costing, and sample tracking.	Vendors will gain access upon completion of Vendor Agreement Reference " New to OnePLM " reference guide in K-Link for OnePLM registration instructions <ul style="list-style-type: none">Once registered, navigate to https://kohls.bamboorose.com/ and login with your registered Username and Password.	K-Link > Resources > Private & Exclusive Brands > OnePLM
<u>K-Link</u> k-link@kohls.com	A single online portal where vendors can find key resources about Kohl's processes such as onboarding, EDI, packing & shipping, compliance, and transportation. Vendors will also submit product attributes for the Kohl's website in K-Link.	Vendors will gain access upon completion of Vendor Agreement Navigate to link.kohls.com/login to log into K-Link with your registered Username and password. <ul style="list-style-type: none">New K-Link User GuideAdd additional users to your account	K-Link > Resources > Digital > K-Link Guides & How-To
<u>Qlik</u>	A web based reporting tool for vendors to analyze sales and react to business needs.	Vendors will gain access upon completion of Vendor Agreement Qlik is accessed through K-Link by logging into K-Link and navigating to Reports > Sales Performance > View Reports - Qlik	K-Link > Reports > Sales Performance K-Link > Resources > Digital > K-Link Guides & How-To > Accessing Reporting via Qlik
<u>Infor Nexus</u> Infornexusservice@infor.com for questions on the Infor Nexus system P2Pvendorsupport@kohls.com for invoicing/payment questions	The system for payment invoicing and supply chain financing that also supports EDI transmissions. *Import vendors only*	Infor Nexus setup must be completed at least 6 weeks prior to issuing test PO Infor Nexus will initiate communication with vendors by sending a Registration link & detailed instruction via email. *Import vendors that have chosen to use InforNexus as their EDI provider must ensure their Avery Dennison account is set up first*	External Resources: Infor Nexus > KOHLS Partner Training Manual_P2P Infor Nexus > KOHLS ICE3.0 Partner Training Document Internal Resources: K-Link > Resources > Private and Exclusive Brands > Factory Direct > Infor Nexus FAQ
<u>Avery Dennison ICE</u> Hillary.song@ap.averydennison.com to initiate Avery ICE registration Software.Support@ap.averydennison.com for questions on the Avery ICE process or for additional training	The nominated carton labeler/ASN solution for Kohl's, hosted on the Infor Nexus platform. *Required for Import vendors and optional for Landed/Domestic vendors*	Avery Dennison ICE setup must be completed at least 8 weeks prior to initial PO EDI Vendor to initiate communication with Avery Dennison by sending an email to hillary.song@ap.averydennison.com	External Resources: Infor Nexus > KOHLS Partner Training Manual_P2P Infor Nexus > KOHLS ICE3.0 Partner Training Document Internal Resources: K-Link > Resources > Logistics > Transportation > Kohl's International Shipping Requirements

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<u>Traverse</u> <i>helpdesk@traversesystems.com</i>	<p>The portal that provides vendors access to logistics compliance and scorecard performance data</p>	<p>Vendors will receive a "Welcome" email upon completion of Vendor Agreement</p> <p>Navigate to https://kss.traversesystems.com/#/login</p> <ul style="list-style-type: none"> Your Username is Kohl's Vendor Compliance Mailbox kohlscpliance@vendordomain.com If you need a new password, please click Reset Password. The new password will be emailed to your Kohl's Vendor Compliance Mailbox. 	<p>K-Link > Resources > Private and Exclusive Brands > Factory Direct > Welcome Kit II: Test PO, System Set Up & Navigation</p> <p>K-Link > Resources > Logistics > Vendor Compliance</p>
<u>Inspectorio</u> <i>Inspectoriosupport@kohls.com</i>	<p>An online system used by Kohl's, vendors, factories, and third-party inspection services to manage and track product inspections.</p> <p>*Not currently required for Hard Home*</p>	<p>Setup must be completed upon receipt of initial PO EDI</p> <p>Inspectorio will initiate communication with vendors to complete setup and registration with Inspectorio.</p> <ul style="list-style-type: none"> Navigate to https://id.inspectorio.com/login?product=sight in order to log in with your registered Username and password. 	<p>K-Link > Resources > Private and Exclusive Brands > Quality Assurance > Product Inspections Inspectorio</p> <p>Video demonstration</p>
<u>Miro</u> <i>dpc@kohls.com</i>	<p>A shared online workspace where vendors can partner directly with Kohl's Design teams on ideas and product development.</p> <p>*Not currently required for Footwear vendors*</p>	<p>Vendors will gain access upon completion of Vendor Agreement and will receive a Non Disclosure Agreement for electronic signature</p> <p>Vendors will receive their username & password via email directly from Kohl's Technology Optimization team</p>	<p>K-Link > Resources > Private and Exclusive Brands > DPC > Miro Vendor Onboarding</p> <p>Miro Academy - How to Upload Various Files</p> <p>Best Practice for Exporting Selected Frames into a PDF</p>
<u>Orderful</u> <i>EDIMIO@kohls.com</i> for questions on EDI setup and transmissions <i>kohls-onboarding@orderful.com</i> for questions on the Orderful system <i>EDISupport@kohls.com</i> can be cc'd on emails to Orderful	<p>A new platform Kohl's uses to exchange EDI documents with vendors, designed to reduce EDI errors and improve speed and reliability of data in PO transmissions</p> <p>*Kohl's transition to Orderful is expected to be complete by early 2026*</p>	<p>Setup must be completed prior to issuing Test PO (recommendation is at least one week prior)</p> <p>Orderful will initiate a kickoff email & vendor survey. Vendors are responsible for setting up an account in Orderful via the link provided in the email, and completing any testing, as directed by Orderful.</p> <p>*Import vendors that choose to use Infor Nexus for EDI's do not need to connect to Orderful or create an account*</p>	<p>K-Link > Resources > EDI > Orderful Migration</p> <p>> Kohl's EDI Migration to Orderful</p> <p>> FAQ</p> <p>> Kohl's x Orderful Migration Landing Page</p>
Yusen/Expeditors/Century (still to come)		<p>Setup must be completed 1 month prior to x-factory or start ship date</p>	

A cloud-based system supporting every step of the **product life cycle** to include **design details**, **costing**, and **fit approvals**.



Design Details

- Review design details during the development stage for style curation
- Receive and coordinate strike-off and sample requests in preparation for market meetings



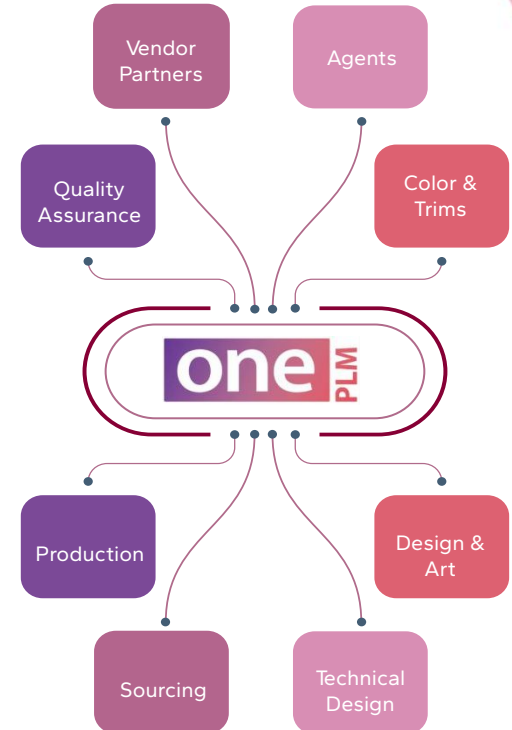
Costing

- Submit costing for negotiations and RFQ events
- Enter finalized costing and factory details for purchase order writing



Fit Approvals

- Review tech pack for required measurements to create initial sample
- (Apparel only) Work directly with KTD for fit comments and revisions needed to approve final fit for production



An online portal housing a variety of resources about Kohl's processes such as onboarding, EDI, packing & shipping, compliance and transportation.

Key Resources within the K-link Resources Tab

Digital



Factory Direct Training Guide & Videos

Reference for K-Link navigation, attribution submission, image uploading, EDI requirements, system troubleshooting, etc.



Managing Email Preferences

Reference for user email notification set-up



New K-Link User

Reference for K-Link account registration and set-up

Global Trade Compliance



Customs Trade Partnership Against Terrorism (CTPAT) Overview

Provides security guidelines for each segment of an international supply chain to ensure product integrity and the welfare of U.S. citizens.



Import Document Requirements

- Vendor Import Document Checklist
- Commercial Invoice & Packing List Requirements



Social Compliance

- Kohl's Factory Evaluation
- Mill Evaluation

Logistics



Transportation

- Kohl's Domestic Transportation Routing Requirements
- Kohl's International Shipping Requirements
- Kohl's Landed/POE Shipment Requirements



Shipment Preparation & Packaging

- Packaging and Shipping Requirements



Vendor Compliance

- Compliance Schedule of Charges
- #### Vendor Scorecard
- Domestic Scorecard Review

Private and Exclusive Brands



Factory Direct

- Welcome Kit I: Introduction to Factory Direct
- Welcome Kit II: Test PO, System Set Up & Navigation
- Welcome Kit III: Certification Eligibility & Sustainability
- Welcome Kit IV: Production Resources



Time and Action Calendar | Notice of Change

- Time & Action Calendar Template
- Notice of Change (NOC) Template and training video



Color Services
Global Technical Design
Preferred Trim Suppliers
Material Management

This list highlights key resources we've selected for their importance and impact. For a complete library of tools and training content, please visit K-Link.

An online portal used by vendors to submit **product attributes** for the Kohl's website in K-Link.

Review Attributes

DEPARTMENT: 219 | VENDOR: WANTED SHOES INC | BRAN SAVE FINISH LENT BLUE

STYLE HIERARCHY

Edit

Show ☒ Hide ☐

Product (P3) Athletic Shoes & Sneakers
 POP Category Misses Fashion Sport
 Specific Product No Value

SETUP INFORMATION

Kohl's Style Description LASER CUT WEDGE- BLUE
 Recommended Title/Title Description
 Origin Please select a value
 Does your product require a Prop 65 label? Please select a value
 Please provide the full text of your product's Proposition 65 warning. NOTE: Text must match the Prop 65 warning label on your product.

PRODUCT DETAILS

Age Category* Adult
 Gender* Womens

PRODUCT FEATURES

How to Use Instructions/Usage Activity
 Does this provide arch support? Please select a value

Key Functionalities

Many attributes (descriptions, features, measurements, etc.) feed directly to product pages on Kohls.com

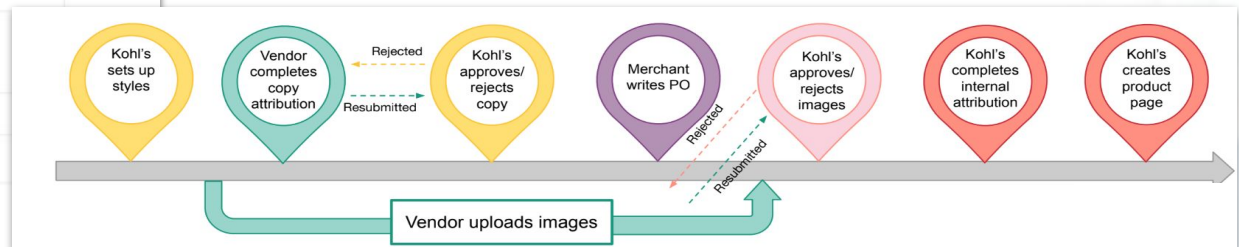
All attributes play a crucial role in helping customers find products using search filters on [Kohls.com](https://www.kohls.com)

Vendor Visibility

- ➡ Workflow
- ➡ Due dates
- ➡ Timelines

Resources

See [K-Link Attribution Training Guide](#) for additional information on submitting attributes



A web based reporting tool for vendors to **analyze** sales and **react** to business needs.



Product Overview

Dive into data to gain business insight



Visualizing and Analyzing Data

Upload data, then create and customize visualizations - gain the insights to tell your story



Beyond the basics

Continue your learning journey with Qlik Learning.

The Qlik Vendor Reporting Homepage hosts 4 Qlik apps

Vendor Style Summary
- All Versions

Vendor Totals by
Department

Vendor Weekly
Business Summary

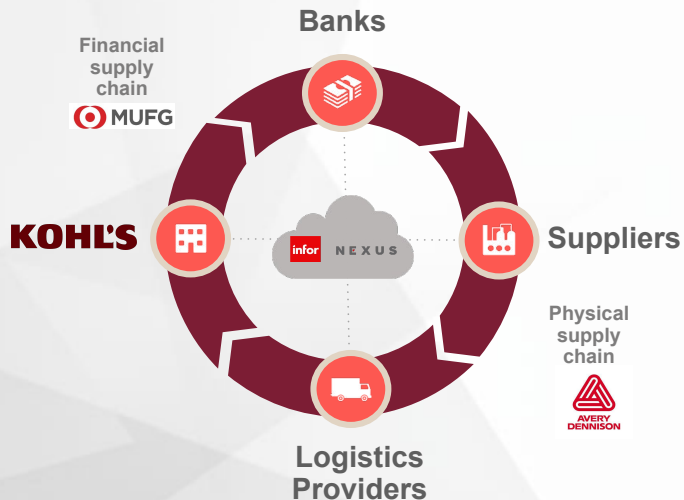
Vendor SKU-STR Data
Export

Kohl's Internal Qlik reporting provides greater insight to factory and style-level performance, supporting data-driven decision making, proactive charge mitigation efforts, and reduced operating costs.

A single platform for **shipping/ASN** (Avery ICE), **payment processing** and **supply chain financing**.

Infor Nexus Value

The Infor Nexus Procure-to-Pay (P2P) solution modernizes the way we pay import vendors, aligning Kohl's with the industry standard by eliminating manual payment processes, allowing Kohl's to pay foreign entities directly and providing vendors access to financing options.



Suppliers Benefits

- Kohl's Avery ICE 3.0 carton labeling/ASN solution hosted on the platform
 - **Note:** Avery ICE for carton labeling/ASN's is required for Import vendors and optional for Landed vendors (Landed vendors can use any carton labeler)
- Full visibility to the PO lifecycle (shipping/ASN, amendments, invoice submission and payment authorization)
- Increased payment certainty
- Advanced visibility to compliance risks that may impact payment
- Manage and resolve disputes online
 - **Note:** Infor Nexus for payment and invoicing is available to **Import vendors only**

Supply Chain Finance Program (Import only)

- Provides suppliers with flexible early payment options:
 - Select early payment to be applied automatically to all approved invoices
 - Select early payment on an Invoice-by-Invoice basis at time of invoice approval
 - Elect immediate payment on an invoice any time between invoice approval and maturity

**Transaction fee applies per invoice selected for early payment*
- Money can be used without restrictions
- Improves cash management and working capital without leveraging existing or additional credit lines
- Non-recourse early payment improves the balance sheet and boosts borrowing power
- Reduces Days Sales Outstanding
- Reduces financing costs by gaining access to competitive funding

The portal that provides vendors access to **logistics compliance** and **scorecard** performance data.



Key Functionalities

- [Access vendor compliance charge information](#)
- [View photos and other supporting chargeback data](#)
- [Download individual compliance chargeback details](#)
- [Dispute vendor compliance chargebacks](#)
- [Review monthly scorecards and speed impediments](#)



Passport Add On

Option to purchase Passport with the following specialized features and functionality:

- [Drill into each metric to perform root cause analysis and troubleshoot supply-chain issues in seconds](#)
- [Fully Customizable Data Grids](#)



Training Videos

Search Web Videos...

Category: User Account



[Request account, log in, navigate](#)
Posted: 08/15/2017, Updated: 03/06/2018



[Request an account](#)
Posted: 08/15/2017, Updated: 03/06/2018



Resource Guides

[Request a portal account and login](#)

Posted: 06/26/2023

Learn to request a new portal account and login

[Navigate the vendor portal](#)

Posted: 06/26/2023

Learn to navigate the vendor portal

[Research charges](#)

An online system used by Kohl's, vendors, factories, and third-party inspection services to **manage** and **track** product inspections.

Your Quality Management Command Center

Collaborate with your partners and get full visibility of your supply chain performance. Modernize your quality programs for higher operational efficiency and better resource allocation.

- ▶ Pre-Production Meetings
- ▶ Inspection Bookings and Scheduling
- ▶ During Production Inspections
- ▶ Final Inspections
- ▶ Suppliers' Self Inspections
- ▶ Lab Testing Integration
- ▶ Corrective and Preventative Action Plans
- ▶ Advanced Analytics

All activities in 1 digital platform

Inspection booking & scheduling

Mobile inspection

Built-in CAPA and analytics

Real-time tracking and report generation

Ability to create process automation



All Factory Direct & Domestic vendors & factories require Inspectorio SIGHT subscriptions

Apparel
Soft Home
Soft & Leather/PU Accessories

- **Vendors** require SIGHT **Professional** for **digital self inspection capabilities** for certified factories + creating digital inspections, completing CAPAs and analytics
- **Factories** require SIGHT **Standard** for creating digital inspections, completing CAPAs and analytics

A shared **online workspace** where vendors can partner directly with Kohl's Design teams on **ideas** and **product development**.

Agile Coach

Manager

Real-time & asynchronous collaboration

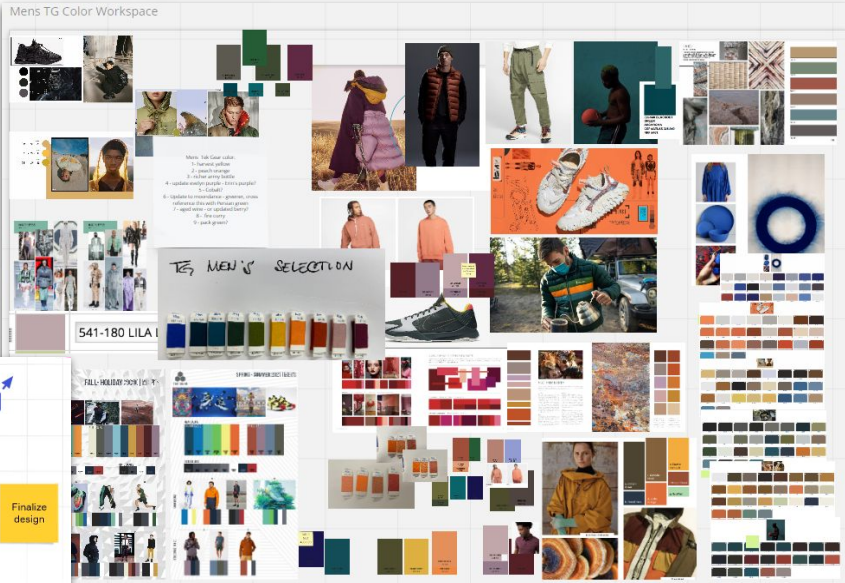
Whether your teams are colocated, distributed, or fully remote, Miro provides an engaging, intuitive, in-person collaboration experience with multiple options for real-time or asynchronous teamwork on an online whiteboard.

Designer

Infinite canvas

Miro's infinitely zoomable canvas and web whiteboard enables you to work the way you want to. Unleash your creativity, plan projects from all angles, and create centralized hubs of information to keep everyone in the loop. See the big picture and the details.

Mens TG Color Workspace



Collaboration Features

Seasonal Color & Collection Details

Market Trends & Shopping Analysis

Vendor Intel

Pre Development Sketches

3D Images

Comments & Questions



Orderful ✖

A new platform used to **exchange EDI documents** with vendors, designed to **reduce EDI errors** and **improve speed and reliability** of data in PO transmissions.



Kohl's is requiring all EDI traffic to flow through Orderful; allowing transactions to be viewed and validated instantly.

- ❑ No impact to the current third-party EDI provider or ASN/ Invoicing in Infor Nexus.
- ❑ The migration is free of charge for vendors, meaning no costs for migration or testing will be incurred.

Key Benefits

- **Faster Vendor Set-Up & Onboarding:** The self-serve platform will reduce the amount of time it takes a vendor to get set-up with Kohl's, and increase the speed in which we can get POs to new vendors.
- **Real-Time Validation:** Vendors will be notified within Orderful when they have data errors, preventing them from sending bad data to Kohl's. This will reduce delays in processing goods at the DC due to data troubleshooting.
- **Flexible Connection Options:** Choose the connection method that works best for you—AS2, FTP/SFTP, HTTP, or VAN.
- **Custom Integration Paths:**
 - **Integrated:** Continue creating and sending transactions using your current integrator, mapper, or EDI provider.
 - **Web EDI:** Create and send transactions manually using Orderful.