

# OnePLM Bid Rounds Tariff Training

Spring 2026 | Vendors

# Non-Landed Process

# Tariffs | Non Landed Vendors

The tariff % for a non-landed vendor is going to automatically populate based on the COP you enter.

The tariff % will be visible on the query as a read-only field

The tariff % will not be part of the upload as you will not own entering this field

# Landed Process

# Tariffs | Landed Vendors

## Current state

The tariff % for a landed vendor will currently be added to the product duty amount and entered in the duty % field. This will ensure that your FC cost will roll up with the tariff applied

## Future state

We will provide a separate field for tariff % and require tariff to be entered in that field using either the upload sheet or the query

# Vendor Support

## Support Step 1:

**K-Link onePLM page is [here](#).** See “**Bid Rounds**” section for support materials. This is accessible without needing to login to K-Link!

## Support Step 2:

If the vendor cannot resolve your issue or question using the existing support materials, email us at [oneplmsupport@kohls.com](mailto:oneplmsupport@kohls.com).

## General Support Request Best Practices to send to the vendor:

- Submit at least one bid row early on in the costing window. **Don't wait until the last minute to upload all of your data!** If you do encounter an issue with the upload, please navigate to the query itself and enter your costing in the list results, save and submit using the “Submit Bid” process.
- When you encounter an issue that cannot be resolved using the training and support materials, **always send an email to [oneplmsupport@kohls.com](mailto:oneplmsupport@kohls.com) with your bid upload sheet attached and a summary of the issue you encountered.** This includes system outages or any bugs that you encounter. This will help us work with our technology team to resolve the issue quickly.