

# INSPECTION SAMPLE PULL PROCESS FOR ADDITIONAL TESTING

## Purpose

This document describes the Kohl's process regarding collecting samples and properly sealing to have products sent for additional 3rd party laboratory testing requested via Kohl's QA.

## Roles and Responsibilities

### **Kohl's QA**

- Selects and informs 3<sup>rd</sup> party Inspector of styles selected for additional testing
  - Email will be sent to appropriate 3rd Party indicating which styles should be selected
  - Fill in partially completed TRF with testing & protocol required (vendor to complete)

### **Approved 3rd Party Inspector / LFQA**

- Selects and attaches seal tape/locker to product to mark selected products
- Attaches photo of selected samples for testing into Inspection Report

### **Vendor**

- Completes Kohl's TRF selects "Sealed Sample Testing Submission"
- Delivers/sends unaltered samples to the Kohls approved 3rd party testing lab
- Validates taped/selected samples are delivered to the Kohl's approved 3rd party testing labs unaltered
- Executes testing to Kohl's testing guidelines (see below)

## Process

1. Kohl's QA selects styles requiring additional 3<sup>rd</sup> party performance testing
2. Kohl's informs 3<sup>rd</sup> party inspector and vendor of required styles via email prior to inspection date
  - a. Kohl's to provide: Testing guidelines & how many additional test results are required and partially completed TRF
  - b. 3<sup>rd</sup> party testing labs are responsible for determining the number of samples required to complete testing
3. During inspection 3<sup>rd</sup> party inspector will select samples for sealing/locking
  - a. All samples must come directly from cartons ready to ship
4. Attach the seals/locker to the samples.
  - a. Pull tail as tight as possible
  - b. Do not cut tail
  - c. For Apparel, if possible, the seal/locker should be placed through a button hole or attached to the sample in a manner which does not make a hole (i.e. placed through the armhole and neck opening or bottom leg opening and waist). If it is not possible to attach the seal/locker in a manner which does not make a hole in the sample, then the seal/locker should be placed approximately one inch from a seam in a conspicuous area that is easy for the approved third party lab to find.
  - d. Seals/lockers should not be attached to external parts such as belt loops, tags, drawstrings etc.
  - e. Under no circumstances should the seals/lockers be given to a vendor / factory representative.
  - f. Seals/lockers must be attached by an approved 3rd party inspector.
5. Vendor/ Factory Submits samples for testing
  - a. Vendor/ Factory should complete the test request form to be sent to an approved 3rd party lab.
  - b. Vendor/Factory uses the Kohl's style number on testing form for all products being sent for testing. Sealed samples must be logged in for testing within 48 hours of sealed sample pull.
  - c. The approved 3rd party testing lab issues testing report results into Kohl's OnePLM system. All report results issued by an approved 3rd party testing lab must contain Kohl's style numbers.
  - d. Delivers test results / reports to Kohl's and vendors per process via OnePLM using "Sealed Testing" drop down

## Testing Guidelines Apparel

- Dimensional Stability
- KAR
- Crocking
- Seam Strength

# of samples required depends on the number of results requested by Kohls

Additional Results Requested	# of Samples Needed (per Color)
1	3
2	6
3	9
4	12
5	15

## Testing Guidelines Footwear

- Coating Adhesion
- Abrasion Resistance – Upper
- Sole Bonding
- CF to Perspiration – Lining
- CF to Crocking

# of samples required depends on the number of results requested by Kohls

Additional Results Requested	# of Samples Needed (per color)
1	3 pair
2	6 pair
3	9 pair
4	12 pair
5	15 pair

# of additional test results & colorways provided from Kohl's QA

*\*Modification of the test method is allowed in order to be able to perform the test based on the sample available. Modification should be indicated in the test report.*