Selecting a Ticket Maker: How to & Troubleshooting
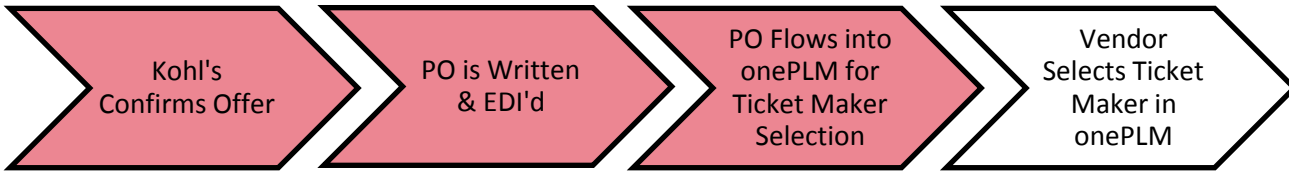
Kohl's Confirms Offer	→	PO is Written & EDI'd	→	PO Flows into onePLM for Ticket Maker Selection	→	Vendor Selects Ticket Maker in onePLM

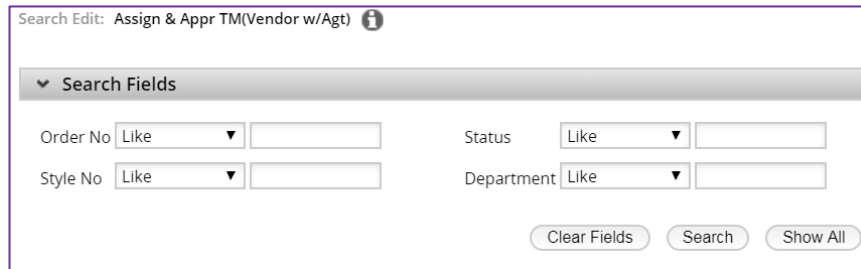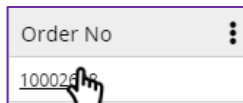## How to Select

1. Select the **Assign & Appr TM** query on your dashboard

   Ticket Maker Workflow
   - ▬ Assign & Appr TM
   - ▬ Search For PO
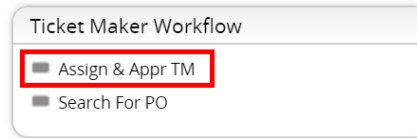
2. Enter in search criteria
3. **Search**

   Search Edit: Assign & Appr TM(Vendor w/Agt) ⓘ

   Search Fields

   | Order No | Like | | Status | Like | |
   | Style No | Like | | Department | Like | |

   (Clear Fields) (Search) (Show All)

4. Click on the purchase order hyperlink

Order No	⋮
100026	

5. Select the **Ticket Maker**
   * Use the magnifying glass icon to search and select
6. Set the **Ticket Maker Status** to "Approved"

   Ticket Information

Ticket Maker Reqd. ?	
Ticket Maker	110312 🔍
Ticket Maker Status	APPROVED ▼
Ticket Type	
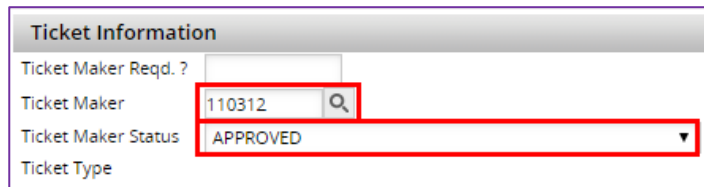
Troubleshooting

I: There are no selections to choose from / My desired ticketmaker is not a selection
A: Email KT-PDadmin@kohls.com and include: PO #'s and name of ticketmaker you'd like to select

I: The ticket type is incorrect
A: Verify with your Kohl's Product team what the correct ticket type is. What is labeled "ticket type" on this screen, corresponds to the "integrated hangtag or joker" on the style's BOM. If the ticket type displayed is truly incorrect, take a screenshot of the below and send to your Kohl's Product team, asking they follow the instructions

I: I'm unable to find the PO in onePLM
A: Verify that you have received the EDI'd PO. If not, contact your Kohl's Product team to inquire when the PO will be EDI'd. If you have received, take a screenshot of the below and send to your Kohl's Product team, aksing they follow the instructions

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To Kohl's PD Team,

I am unable to complete my ticket order process, and believe the root cause is a piece of missing or incorrect data on the PO. Please ask the merchant specialist to review, and correct (or re-select) the field "Ticket Type" in MDM, then re-EDI the PO(s).

See attached for a list of PO's I am having an issue with.

Example

Ticket Type	CB MENS MAIN INT HT ▼

one PLM
one source for everything