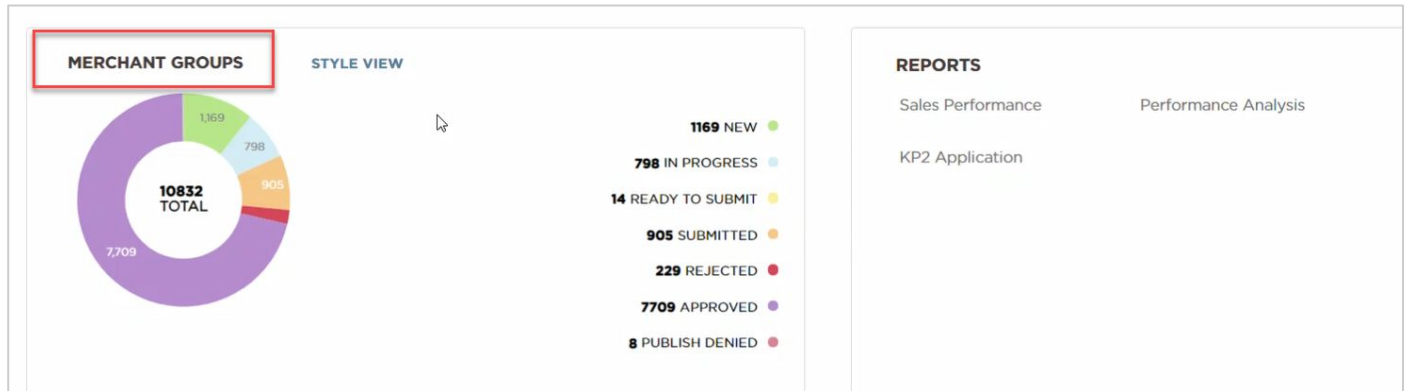


How To Attribute Using Single Attribution

Enter attributes one style at a time

1. Navigate to Merchant Group landing page
 - a. To get there, scroll down to the Merchant Group widget on the K-Link home screen and click the Merchant Groups hyperlink



2. Click on Advanced Filters
3. Input your Merchant Group within the Merchant Group Name column
 - a. Click Apply Filters

Merchant Groups (1)

The screenshot shows the filter interface for Merchant Groups. It includes dropdown menus for DEPARTMENTS, BRANDS, ASSIGNED TO, MAP STATUS, and STATUS. A red circle with the number 1 points to the 'Advanced Filters' link. Below these, there is a 'Merchant Group Name' input field with a red circle and the number 2. The input field contains the text 'FOSSIL INC_19_DEMO GROUP 12.9'. To the right of the input field are fields for 'Attribute Due Date', 'Image Due Date', 'Class', and 'Parent Filter'. At the bottom right, there are 'CLEAR FILTER' and 'APPLY FILTER' buttons, with a red circle and the number 3 pointing to the 'APPLY FILTER' button.

4. Take ownership of the Attribution Timeline using 1 of 2 ways shown below

The first method shows a table with columns 'ASSIGNED TO', 'DUE DATE', and 'STATUS'. The 'ASSIGNED TO' column contains 'Attribution Timeline' and 'Not Assigned'. The 'DUE DATE' column contains '01/20/2022'. The 'STATUS' column contains 'NEW' and 'EDIT' buttons, with a red box highlighting the 'EDIT' button.

OR

The second method shows a card for 'Merchant1 Specialist1' with the title 'Merchandise Specialist' and a 'Take ownership' button highlighted with a red box.

5. Select a Specific Product for your style from the dropdown list to narrow down the number of attributes required
 - a. Select "Save Changes"
 - b. Your style status will change from "New" to "In Progress"

A screenshot of a web interface showing a green 'SAVE CHANGES' button in the top right corner. Below it, on the left, is a dropdown menu labeled 'SPECIFIC PRODUCT' with a red box around it. The dropdown currently shows 'No Value' with a downward arrow. To the right of the dropdown is a 'STATUS' label with an upward arrow. Below the status label is a blue 'NEW' button.

6. Click directly on the vendor style number hyperlink OR click on the orange notepad to the far right of the style number you want to attribute

A screenshot of a 'VENDOR STYLE' dropdown menu. The dropdown is open, showing 'STYLE11' in a blue box with a red border around it.

OR

A screenshot of a 'STATUS' dropdown menu. The dropdown is open, showing 'IN PROGRESS' in a blue box. To the right of the status box is an orange notepad icon with a red box around it.

7. Fill out **ALL** attribution fields - this is required and nothing should be left blank
 - a. Attribution fields are either freeform text boxes, dropdowns or multi-select dropdowns
 - b. Please choose or write "No Value" for any attribute that does not apply to your product

Add Attributes for Vendor Style STYLE11

Save

FINISH

DEPARTMENT: 19 | VENDOR: FOSSIL INC | BRAND: RELIC | STYLE #: STYLE11 | DESCRIPTION: DEMO STYLE 11

Style (1)

SKUs (3)

STYLE HIERARCHY

Class 60 - SPORT CASUAL

Subclass 69 - SHORTS

SETUP INFORMATION

Vendor Style STYLE11

Vendor FOSSIL INC

Brand RELIC

8. Click "Save" at the top right to save your work. A message will appear noting that the work entered was saved
9. Once attribution has been filled out, click the "Finish" button at the top of the screen
 - a. If you missed an attribute, a red box will appear around the missed attribute(s). Please fill them out and click "Save""Finish" again



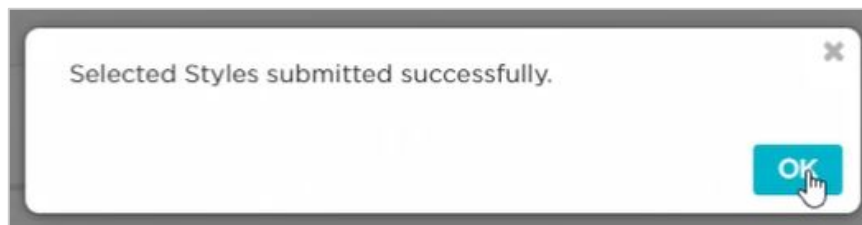
What's Included?

Please enter a value

10. Once attribution is complete, your style status will now show as "Ready to Submit"
11. Checkmark your style that is "Ready to Submit" and click the "Submit" button in the bottom right corner

Attributes		Images and Samples					
Mass Update		Attribute Grid View					
				Import Attributes		Export Attributes	
<input type="checkbox"/>	VENDOR STYLE	DESCRIPTION	KOHL'S STYLE ID	COLOR	PDP CATEGORY	SPECIFIC PRODUCT	STATUS
<input type="checkbox"/>	STYLE22	DEMO STYLE 22	54021508	ORANGE	Testing Department	No Value	IN PROGRESS
<input type="checkbox"/>	STYLE33	DEMO STYLE 33	19521920	3 Colors Available...	Testing Department	No Value	IN PROGRESS
<input type="checkbox"/>	STYLE44	DEMO STYLE 44	37984350	BROWN	Testing Department	No Value	IN PROGRESS
<input checked="" type="checkbox"/>	STYLE11	DEMO STYLE 11	18744244	3 Colors Available...	Testing Department	No Value	READY TO SUBMIT

12. You will receive a popup message saying "Selected Styles submitted successfully"
 - a. Your style status will now show as "Submitted"



<input type="checkbox"/>	STYLE11	DEMO STYLE 11	18744244	3 Colors Available...	Testing Department	No Value	SUBMITTED
<input type="checkbox"/>	STYLE22	DEMO STYLE 22	54021508	ORANGE	Testing Department	No Value	IN PROGRESS