

Vendor Soft Home Classification Requirements

1. Full material content required in OnePLM, use the Vendor Classification Notes field, adding to 100%, ex. 60% Polyester / 40% Cotton; if mixed media material content, please indicate its position/location on the product, ex. Throw Pillow, Front and back: 100% Polyester, Fill: Polyester Fiberfill
2. Clear pictures of every product is required
3. The offerline MUST be placed in Ready to Preclass status after ALL of the required information (pictures and content) is listed in OnePLM, not before
4. Please list out any unusual packaging outside of the standard plastic packaging (ex. fabric packaging and/or with handles)
5. If there is a Set please provide ALL contents (added to 100%) and clear pictures for ALL items within the set, ex. Comforter Set - one Comforter, two Shams, one Pillow, one Bedskirt; Comforter: 60%Polyester/40% Cotton, No embellishments, Shams: 60% Polyester/40% Cotton, Pillow: Face and back: 60%, Polyester/40% Cotton, Bed Skirt: 60% Polyester/40% Cotton Woven, Packaging: Standard plastic
6. The required information must be completely filled out in OnePLM at least 6 weeks prior to ex-factory

ALL PRODUCTS (Pillows, Poofs, Chair Pads, non-electric Backrests)

Is it Woven or Knit?

Material Content as described in #1 above

SHEETS / DUVET / COMFORTER / PILLOWCASES

Is it printed?

Is it appliqued?

Is it embroidered?

Does it contain embellishments: Lace, Braiding, Piping, Edging, Trimming?

What are the dimensions in mm and inches?

Is it Napped, Peached or Brushed?

Is it a Set? If yes, what is in the set and the number of pieces?

What is the packaging material? If fabric, is it with handles?

COVERLET / THROW

Is it Quilted?

Does it contain a Fill?

Dimensions Required

Is it Embroidered?

Is it a Set? If yes, what is within the set and the number of pieces?

What is the packaging material? If fabric, is it with handles?

SHAMS

Are they quilted?

Do they contain a fill?

Are they Euro sizing?

CURTAINS / VALANCES

Is there a Tie Back? What is the material content?

BATH / HAND / WASH / DISH TOWELS

Is it Terry, Jacquard, Tufted?

RUGS

Is it Hand Hooked, Pile, Tufted, or Made Up?

What is the backing material?

What are the dimensions in square meters?

WASTE / RECEPTACLE BINS

Is there an insert?

What is the insert material? (plastic, etc.)

Is the insert permanently attached or separate?